

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

AQAR for the year (for example 2013-14)

2014-15

### I. Details of the Institution

1.1 Name of the Institution

R. E. Society's R. P. Gogate College of Arts and Science and R. V. Jogalekar College of Commerce, Ratnagiri

1.2 Address Line 1

Adv. N. V. Joshi Road, Near District Court, Ratnagiri

Address Line 2

City/Town

Ratnagiri

State

Maharashtra

Pin Code

415612

Institution e-mail address

gjcrtn@gmail.com

Contact Nos.

02352-221311, 02352-222999

Name of the Head of the Institution:

Dr. Ramesh Haribhau Kamble

Tel. No. with STD Code:

02352-221311

Mobile:

9423047295

Name of the IQAC Co-ordinator:

Dr. Surendra Chandrakant Thakurdesai

Mobile:

9766615816

IQAC e-mail address:

gjqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

EC/66/RAR/143 dated 21/02/2014

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

<http://www.resgjcrtn.com>

Web-link of the AQAR:

[http://www.resgjcrtn.com/pages/AQAR\\_14-15.PDF](http://www.resgjcrtn.com/pages/AQAR_14-15.PDF)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A-4 Star	-	2002	2007
2	2 <sup>nd</sup> Cycle	A	3.25	2008	2013
3	3 <sup>rd</sup> Cycle	A	3.31	2014	2019
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

12/06/2000

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC  
(for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2014-15 (29/06/2016)

1.9 Institutional Status

University

State  Central  Deemed  Private

Affiliated College

Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

#### 1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

#### 1.11 Name of the Affiliating University (*for the Colleges*)

University of Mumbai, Mumbai

#### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University  Yes

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="08"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>		
2.3 No. of students	<input type="text" value="01"/>		
2.4 No. of Management representatives	<input type="text" value="02"/>		
2.5 No. of Alumni	<input type="text" value="01"/>		
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>		
2.8 No. of other External Experts	<input type="text" value="01"/>		
2.9 Total No. of members	<input type="text" value="17"/>		
2.10 No. of IQAC meetings held	<input type="text" value="05"/>		
2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="19"/>	Faculty <input type="text" value="16"/>
	Non-Teaching Staff	<input type="text" value="06"/>	Students <input type="text" value="04"/>
	Alumni	<input type="text" value="02"/>	Others <input type="text" value="04"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes	<input checked="" type="checkbox"/>	No <input type="checkbox"/>
If yes, mention the amount	<input type="text" value="3,00,000/-"/>		
2.13 Seminars and Conferences (only quality related)	(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC		
	Total Nos.	<input type="text" value="01"/>	International <input type="text"/>
			National <input type="text"/>
			State <input type="text"/>
			Institution Level <input type="text" value="01"/>
	(ii) Themes	<input type="text" value="NAAC Accreditation Process for New Colleges"/>	
2.14 Significant Activities and contributions made by IQAC	<input type="text" value="Automation of various activities as thrust area, Promotion of Student's Research"/>		

2.15 Plan of Action by IQAC/Outcome

Plan of Action	Achievements
1) Office automation  2) Restructuring of Work Committees and Specifying tasks and procedures  3) More focus on skill development , gender sensitization	1) Various departments started generating their data base in soft format. IQAC started issuing all notices and communications through departmental e-mail ids generated with college domain name  2) Functioning stated and semester reports collected.  3) Organised workshops related to these areas.

2.15 Whether the AQAR was placed in statutory body No

Management  Syndicate  Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	04	02	--	--
PG	03	--	09	--
UG	05	01	06	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	03	01	04	--
Others	--	--	--	--
<b>Total</b>	15	04	19	--
Interdisciplinary	03	01	--	--
Innovative	01	--	--	--

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	42
Trimester	Nil
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Research Centre in Chemistry and Physics recognized by University of Mumbai, Mumbai

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	56+ 2 P.T.	35	21		02 P.T.

2.2 No. of permanent faculty with Ph.D.	20
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	25	10	21	00	00	00	02	00	48	10

2.4 No. of Guest and Visiting faculty and Temporary faculty	12	06	69
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	40	111	08
Presented papers	45	96	06
Resource Persons	04	10	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT was encouraged and enhanced in different departments like Facebook page of the Geography department.

2.7 Total No. of actual teaching days during this academic year	180
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)	As per University Guidelines
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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop	07	05	03
---	----	----	----

2.10 Average percentage of attendance of students	88
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2.11 Course/Programme wise  
distribution of pass percentage : Year 2014-15

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	227	----	30	93	71	90.74
BSC	168	11	42	62	23	87.25
BCOM	362	19	62	174	68	89.2
BMS	34	4	12	10	8	100
A/C & Fin	38	12	10	12	4	100
MA	96	5	16	11	38	79.9
MCOM	18	0	8	2	1	62
MSC	141	19	38	22	2	52

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- 1) Through workshops by Teacher Training and Retraining Cell
- 2) Evaluation by means of Result analysis, Teachers' Diary and Forms of Students feedback on teaching

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	00
HRD programmes	03
Orientation programmes	02
Faculty exchange programme	09
Staff training conducted by the university	02
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	03
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	39	34	00	--
Technical Staff	30	26	00	--



## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Special attention to pursuance of proposals like FIP;
2. Special leave sanction for faculty perusing Ph.D . ;
3. Organisation of students ' Inhouse Research Competition Festival Shodhvedh along with Workshops on R. methodology and Poster-Paper Presentation Skills
4. Exhibitions of Research Posters and due publicity to Research articles of students
5. Guidance and fin. assistance for participation in Research Competitions by other institutions

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number			2	
Outlay in Rs. Lakhs			57.86	

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number			5	4
Outlay in Rs. Lakhs			4	10

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	6	40	---
Non-Peer Review Journals	8	34	---
e-Journals	-	-	---
Conference proceedings	-	44	---

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects		UGC	200000 5436000	200000 5436000
Minor Projects				
Interdisciplinary Projects				
Industry sponsored		Coconut Devlp. Board, GoM	138000	138000
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			5774000	5774000

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		01	--	--	--
Sponsoring agencies		DST Goa	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : 0.5

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	01
	Granted	01
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
10		01	01	08		

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

06

05

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

02

Any other

3.21 No. of students Participated in NSS events:

University level

29

State level

06

National level

02

International level

00

3.22 No. of students participated in NCC events:

University level

00

State level

26

National level

71

International level

00

3.23 No. of Awards won in NSS:

University level

03

State level

00

National level

00

International level

00

3.24 No. of Awards won in NCC:

University level

00

State level

00

National level

10

International level

00

3.25 No. of Extension activities organized

University forum

College forum

06

NCC

06

NSS

14

Any other

00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Kirloskar Vasundhara International Film Festival

WDC conducts seminars for women

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms				
Laboratories	35	--	--	35
Seminar Halls	01	--	--	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	37 (Approx.)	1) Dumpy Level and Other Material in Geography (55687/-)  2) Material in Zoology Dept. (64072/-)  <b>3) Language Lab UPS (136000/-)</b>  <b>4) Xerox Machine (305474/-)</b>  <b>5) RISO duplicating Machine (562012/-)</b>  6) AC in IT LAB (48549/-)	Regular Sr college  Regular Sr college  Regular Sr college  Sr college Exam fee exp  Sr college Exam fee exp  PG IT LAB	
Value of the equipment purchased during the year (Rs. in Lakhs)		11,71,794/- <b>(10,03486/-)</b>		
Others		1) Sound System Up gradation R. No. 22 (61500/-)  2) Desk Benches (114070/-)  3)OFFICE FURNITURE (8660/-)	Regular Sr College  Regular Sr College  PG UNAIDED	

#### 4.2 Computerization of administration and library

Upgradation of SOUL software
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#### 4.3 Library services:

	Existing ( as on April 2014)		Newly added ( May 14 to May 15)		Total	
	No.	Value	No.	No.	Value	No.
Text Books	40638	6015126.00	920	40638	6015126.00	920
Reference Books	60958	9022691.00	1380	60958	9022691.00	1380
e-Books	81000	5000	-	81000	5000	-
Journals	-	-	99	-	-	99
e-Journals	3000	5000	-	3000	5000	-
Digital Database	Library OPAC		Library OPAC	Library OPAC		Library OPAC
CD & Video	810	40500		810	40500	
Others (Manuscripts)	78	-		78	-	

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	308	08	-	-	-	-	-	-
Added	03	-	-	-	-	01	01	01
Total	311	08	-	-	-	01	01	01

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

One training programme organised for teachers on use of technology / intranet in teaching. 5 days training for Audio Visual material development was conducted for faculty.
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#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

2,59,698/-
------------

ii) Campus Infrastructure and facilities

1,70,446/-
------------

iii) Equipments

74,552/-
----------

iv) Others

12,210/-
----------

**Total :**

5,16,906/-
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## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Students 'prospectus
2. Principal's address to freshers
3. Students ' periodic feedback on the use of support services

#### 5.2 Efforts made by the institution for tracking the progression

Department level records are maintained.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3272	436	12	-

#### (b) No. of students outside the state

21

#### (c) No. of international students

--

Men	No	%	Women	No	%
	1390	37.48		2318	62.51

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1229	272	120	1542	( 03)	3163	1478	323	152	1765	( 02)	3708

Demand ratio 1: 1.09

Dropout 8.2%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students are informed and encouraged to enroll for the coaching classes by RE society's Arruappa Academy for Compt. Exams.

No. of students beneficiaries

72

#### 5.5 No. of students qualified in these examinations

NET	03	SET/SLET	02	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	00

## 5.6 Details of student counselling and career guidance

1. Preadmission counseling for subject choice by Admission Committee of senior faculty
2. Post admission counseling : faculty and dept wise
3. Dept. wise counseling for regular attendance, add on courses and further studies
4. 3 Seminars and 1 workshop by Career guidance and Placement Cell.

No. of students benefitted

All last year students were benefitted

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
12	223	39	80+

## 5.8 Details of gender sensitization programmes

1. Counseling of FYBA girl students on health and behavior
2. Wall magazine "Aapan Saryajani"
3. Lectures on topics like gender equality on many occasions
4. Awareness campaign on gender equality for First year girl students

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	103	50,200/-
Financial support from government	1567	1,08,62,184/-
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No Major Grievance



## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

Vision: To provide modern education to the youth of Konkan region at affordable cost for their all round development

Mission:

- 1) To impart value based job oriented and real life education
- 2) To empower the students through modern learning techniques and participation in curricular, co-curricular, extracurricular activities and extension activities.
- 3) To develop research culture among the staff and students and to carry out community oriented, eco-friendly research for the development of the region.
- 4) To generate equal opportunities for Girls students of this region

#### 6.2 Does the Institution has a management Information System

Yes, as per the Government format

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

1. Faculty members act as members of syllabus revision committees of the University and try to bring in changes based on feedback from stakeholders
2. Departments design and conduct a variety of add-on and other short term courses for increasing employability .

##### 6.3.2 Teaching and Learning

1. Regular feedback from students on teaching quality
2. Period observation by peers followed by immediate interaction with the concerned faculty and VP
3. Design, publication/ distribution of learning materials like workbooks / handbooks
4. Gradual shift from lecture method to student centred and ICT enabled TL practices

##### 6.3.3 Examination and Evaluation

1. Quality inputs to University in rescheduling tedious last UG and PG exams of Arts faculty.
2. Bringing in variety of testing pattern in the Internal Evaluation which is a part of the semester exam system.

##### 6.3.4 Research and Development

1. Organisation of workshops on Research Methodology and presentation skills

6.3.5 Library, ICT and physical infrastructure / instrumentation

Addition of software in Costal Research Centre of the college.

6.3.6 Human Resource Management

Outsourcing of office related work to reduce the burden of the administrative staff.

6.3.7 Faculty and Staff recruitment

Pay revision at management level for the faculty of self financed courses.

6.3.8 Industry Interaction / Collaboration

1. Signing new MoUs and Renewals of Existing ones
2. Approached prospective employers for internship programmes of the students

6.3.9 Admission of Students

Implemented the pre – admission online registration procedure for First Year students as per the university guidelines.

6.4 Welfare

schemes for

Teaching	Loan and emergency Relief Schemes by Patasanstha
Non teaching	Loan and emergency Relief Schemes by Patasanstha
Students	Scholarships, Earn and learn, Career Guidance , Campus Interviews , fin. Assistance for International Sports Participation

6.5 Total corpus fund generated

NA.- as it is generated by the management.

6.6 Whether annual financial audit has been done Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		yes	VPs
Administrative	No		yes	auditor

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      No

For PG Programmes      No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Online submission of exam forms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No

6.11 Activities and support from the Alumni Association

Past students of various co and extracurricular activities contribute in organising various camps and campaigns and programmes.

6.12 Activities and support from the Parent – Teacher Association

No particular activities.

6.13 Development programmes for support staff

Training and workshops for disaster management and fire fighting.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Well maintained garden , solar lamps , least use of plastic.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Restructuring of working committees by formation of Special Cells with senior faculty as Cell coordinators and redefining tasks and procedures .
2. Reformatting of / improvement in Teachers' Diary

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Automation of databases /procedures
2. More vigorous extension activities
3. More efforts for enhancing Students' Research.
4. Strengthening of Placement Cell

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1) In-house research festival (competition) – “ Shodhvedh”
- 2) School adoption at department levels

7.4 Contribution to environmental awareness / protection

Awareness creation among more than 4000 students and elder citizens on environmental issues through various activities by NSS, Nature Club, and Departments of Botany , Geography , etc.

7.5 Whether environmental audit was conducted? No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis): No

### 8. Plans of institution for next year

1. Purchase of new comprehensive software for office and student data.
2. Publication in journals with impact factor.
3. Addition of ICT equipments for more effective teaching-learning.
4. Starting research centre in commerce and chemistry
5. Renewal of existing MOUs

Name Dr. Surendra C. Thakurdesai

Name : Dr. Ramesh H. Kamble

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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