



YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	R. P. Gogate College of Arts & Science and R. V. Jogalekar College of Commerce (Autonomous), Ratnagiri
• Name of the Head of the institution	Prof. Makarand Raghunath Sakhalkar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9423022649
• Alternate phone No.	7588264348
• Mobile No. (Principal)	9423022649
• Registered e-mail ID (Principal)	gjcrtn@gmail.com

• Address	Advocate N.V. Joshi Road, Near Ratnagiri District Court, Ratnagiri (Maharashtra) - India, Pin - 415612
• City/Town	Ratnagiri
• State/UT	Maharashtra
• Pin Code	415612
2. Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	31/05/2023
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12 (B)
• Name of the IQAC Co-ordinator/Director	Prof. Surendra Chandrakant Thakurdesai
• Phone No.	
• Mobile No:	9766615816
• IQAC e-mail ID	iqac@gjcrt.n.ac.in
3. Website address (Web link of the AQAR (Previous Academic	https://gjcrt.n.ac.in/aqar/

Year)					
4. Was the Academic Calendar prepared for that year?		Yes			
• if yes, whether it is uploaded in the Institutional website Web link:		https://gjcrtn.ac.in/academic-calendar/			
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 5	A	3.22	2023	06/11/2023	31/12/2028
6. Date of Establishment of IQAC			12/06/2000		
7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency		Year of Award with Duration	Amount
Institution	Teachers Training	Maharashtra State Faculty Development Academy		01/04/2024	138848
8. Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI			View File		
9. No. of IQAC meetings held during the year			2		
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?			Yes		
10. Did IQAC receive funding from any funding agency to support its activities during the year?			No		
11. Significant contributions made by IQAC during the current year (maximum five bullets)					

Established the Office of Autonomy to streamline the implementation in year one of the autonomy

Training of faculty regarding curriculum design and verticals under NEP

Training of academic department heads on the administrative aspects and maintenance of records related to autonomy implementation

Help in design and implementation various components like course structure, evaluation etc under NEP

Hand holding for four HEIs in the Accreditation Process was completed

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
1. Develop policies and procedure for autonomy 2. Implementation of NEP 2020 and conduct training sessions for various stakeholders	1. Developed and approved policies for academic and administrative autonomy 2. Introduced new structure integrated with NEP 2020 guidelines and conducted training sessions for faculty and students

13. Was the AQAR placed before the statutory body?

Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
College Development Committee	03/09/2024

14. Was the institutional data submitted to AISHE ?

No

- Year

Year	Date of Submission
NIL	Nil

15. Multidisciplinary / interdisciplinary

The college has 1) UG Programmes where students coming from other streams are eligible to be admitted e.g. From HSC Arts, Science & Commerce to BMS and BA and from HSC Commerce & Science to BSc Information Technology. 2) PG Programmes where students coming from other streams are eligible to be admitted e.g. From any stream / discipline to MA and from BSc Information Technology to MSc Computer Science 3) Many courses at UG are taught across the faculty e.g. Environmental studies, Business Communication, Foundation Course, Advertising, Journalism, Commerce, Book keeping & Accountancy, etc. 4) Extra curricular activities of Academic departments e.g. Astronomy Club (Physics) 5) Student Research Activities like Shodhvedh (In-house research festival) and Avishkar (University & State level research festival) provide an opportunity for students to undertake interdisciplinary and multidisciplinary projects. e.g. Economics student working on Agro Biodiversity, Mathematics student working on Music.

16. Academic bank of credits (ABC):

The college is in process of generation of academic bank of credits.

17. Skill development:

The college has introduced Vocational Skill Courses, Ability Enhancement Courses, Skill Enhancement Courses, etc in variety of subjects to enhance the hands-on skills of the learners. Also, some departments encourage the students to choose field based research topic for their internal evaluation and project papers. Co-curricular courses and extension activities also pay due attention to development of various soft skills as well as life skills.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has introduced IKS courses for UG programme across the all faculties. Courses other than languages are taught in Marathi at UG and PG level. The college runs courses in Sanskrit conversation, Bharatiya kalganana, Vedic Mathematics, Indology, Fort studies, etc. The areas / themes of research, conferences, seminars and guest lectures, include promotion of Urdu language, Ayurveda, temple and ancient script studies, study of dialects, etc. Department of Physics and Astronomy club promotes National Solar Calender.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Every academic department does mapping of Course and Programme Specific Outcomes with the introduction of new curriculum under autonomy. The outcomes are shared with the students in the beginning of each semester and also available on the college website. Care is taken to design internal evaluation as well as summative evaluation so as to test the attainment of outcomes along

with learning levels. The mechanism is reported to the IQAC regularly by each academic department.

20.Distance education/online education:

The college engages online lectures of the visiting faculty of some regular courses.

Extended Profile

1.Programme

1.1

Number of programmes offered during the year:

40

File Description

Documents

Institutional Data in Prescribed Format

[View File](#)

2.Student

2.1

Total number of students during the year:

3330

File Description

Documents

Institutional data in Prescribed format

[View File](#)

2.2

Number of outgoing / final year students during the year:

1093

File Description

Documents

Institutional Data in Prescribed Format

[View File](#)

2.3

Number of students who appeared for the examinations conducted by the institution during the year:

3316

File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1 Number of courses in all programmes during the year:	1236
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	125
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	125
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	2108
4.2 Total number of Classrooms and Seminar halls	68
4.3 Total number of computers on campus for academic purposes	322
4.4	46.81

Total expenditure, excluding salary, during the year (INR in Lakhs):	
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Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Pertaining to autonomous status and implementation of NEP the college restructured and revised all its curricula making them more relevant than before to the local, regional, national and international needs of development.

E.g. The B.Sc. IT/CS - PSOs align with global technology demands, India's growing industry and Konkan's regional needs. The Botany - PSOs include the knowledge of floral diversity for sustainable livelihood from local to global level, the study of phytochemical analysis and microbial technology for their use in industry at national level and the ability to establish relationship between the modern and traditional knowledge system of plants of the nation. In Chemistry-PSO is effective monitoring and assessment of regional environmental issues and industry processes.

In humanities, the functional approach of courses in English aim at making students better language teachers, journalists and editors needed at local and regional level. Courses such as 'Tools and Techniques in Geography for Spatial Analysis' aim to enable the learners to collect, analyse and sort geographical data using various software and mobile apps necessary for developmental planning at local to global level.

The Commerce courses aim at careers like financial analyst, portfolio manager, stock broker and investment banker.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

40

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

431

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility**1.2.1 - Number of new courses introduced across all programmes offered during the year**

1236

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

40

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Following the implementation of NEP 2020 along with the autonomy in 2023-24, the College restructured its curricula and revised all the courses to ensure that the curriculum developed has a thrust on promoting value based education, women empowerment, gender sensitization, skill development, competency in communication skills, personality development, and conscientizing the students on environment protection.

The institution has incorporated 124 courses relevant to Professional ethics, 88 courses relating to Gender, 127 courses connecting Human values and 112 courses linking Environment and Sustainability into the curriculum.

The Environmental Studies course proposed by the UGC has been incorporated into the curriculum of UG programmes from 2018 admission onwards as a Core Course.

Language courses offered for all programmes have an emphasis on gender sensitisation and human values.

The institution has incorporated such courses which have content on environment, human rights, research, communication, administration and management, gender studies, feminist literature, community health, entrepreneurship, law, ethics, information security, cultural studies, human nutrition, women empowerment, counselling, with a view to integrate cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics into the curriculum.

File Description	Documents
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Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

12

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

523

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1185

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2)

A. All 4 of the above

Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	https://gjcrtn.ac.in/gjcnaac/uploads/1_4_1_Proof.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://gjcrtn.ac.in/gjcnaac/uploads/1_4_2_Proof.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment of Students****2.1.1.1 - Number of students admitted (year-wise) during the year**

3330

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

2077

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

In all 22 courses for fresh, slow and advanced learners were offered and conducted by the college in 2023-24. In the Arts faculty 12 departments viz. Hindi, Geography, Urdu, Sociology, Political Science, Sanskrit Marathi, English, History, Rural Development, Economics and Psychology organised Bridge courses of 4 to 20 hours for the students of FYBA. The Science departments viz. Biotechnology, Mathematics, Chemistry and Biochemistry organised Bridge and Foundation Courses for the students of FYBSc. The Commerce faculty organised foundation courses in Commerce, Business Economics, Business Communication and Financial Accounting and Auditing. The Department of Biochemistry organised an Add-on course 'Introduction to Biostatistics' for the advanced students of SY and TYBSc. Similarly the departments of Biotechnology, Mathematics, BMS, Commerce and Accounting and Finance organised skill-based courses for the UG students. The advanced students at UG and PG were also encouraged and guided for their participation in research competitions at local, zonal and university level.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student - Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/03/2024	3330	125

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

As mentioned in the curricular framework of each programme approved by the respective BoS, the faculty uses different methods of teaching based on the subject/module to be taught. In the new course structure of the college that is in accordance with verticals of NEP 2020, all second year classes have courses like Field Projects, VSC, CC and CEP that enable experiential learning. At TY and PG classes there are courses like Internship and OJT that ensure experiential learning. The PG classes also have Research Project courses where mostly the problem solving method is used by presenting a problem and suggesting a line of inquiry to investigate and equip the students with required skills to understand the concept.

Following are some subject/course wise examples of the use of the Student Centric Methods in the college in addition to the common and compulsory ones like Research Projects and OJT:

Geography: Tourism-Field survey and Hands-on training on mobile application

Rural Development: Field Visit, Field Project and Model Making

History: Worksheets, film watching and reviewing

English: Blended learning- Watching text-based films followed by classroom discussions

Mathematics: Seminars and School Teaching

Botany: Instruments handling, Field work and Seminar

Zoology: Field Visit to collect specimen

Accounting and Auditing: Hands-on training on Tally ERP-9

Astronomy: Sky Observation: Use of mobile apps like Stellarium

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

All the teachers make good deal of use of ICTs for teaching and evaluation. Primarily, Google Classroom is the LMS used by teachers. In addition, other LMS were used by teachers of departments of Mathematics, Microbiology, Zoology, Chemistry, BMS, BAF, Political Science and Marathi. Videos of lectures/ practical were generated by teachers of departments of Urdu, Chemistry, IT, English, Rural Development and Commerce. Facebook pages were used by teachers of departments of Geography, History, Computer Science and BAF. Departments like Computer Science use MOODLE for Continuous Internal Evaluation of all classes from FYBSc to MSc. Part II. The major examples of apps for specific courses by specific departments are as follows:

Stellarium -OE &CC- Sky Observation (Physics)

IRCTC, Make My Trip and Trip Advisor- OE-Tourism-FY-(Geography)

GPS Map, EPI Collect- VEC- SY-(Geography)

Geo-Gebra-Calculus - FY- (Mathematics)

Tally Prime- FY-(BAF)

Use of Whatsapp has proved more student-friendly for day to day communications and sharing of study material.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

125

File Description	Documents
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Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The academic calendar is prepared at the end of previous year by a collaborative effort involving the IQAC coordinator, Vice Principals, Controller of Examinations (CoE), the administrative staff and coordinators of relevant committees like NSS, Examination Core Committee, etc.

The calendar includes key dates such as the commencement and conclusion of semesters, schedules for Continuous Internal Evaluation (CIE) and Semester-End Examinations (SEE), instructional days, long and short breaks, holidays and time slots for co-curricular and extracurricular activities (e.g., NSS & NCC camps, youth festivals). The draft calendar is forwarded to the Academic Council for approval. The approved calendar is displayed prominently on notice boards and college website before the beginning of academic year.

Each department prepares course wise learning outcomes, detailed teaching plan and methods of teaching & assessment. The teaching plans are reviewed and approved by the respective BoS.

The CoE coordinates all examination-related activities in accordance with the timelines specified in the academic calendar. In collaboration with the departments, the CoE ensures that examination schedules are aligned with the calendar, facilitating smooth execution and adherence to the planned timelines. Additionally, the CoE monitors compliance with these timelines, overseeing the timely conduct of examinations and the declaration of results as outlined in the academic calendar.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

125

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File

List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

36

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1538

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

39

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The new ERP module designed by the college and developed by SSK innovation has led to significant improvements in administrative and examination processes, enhanced efficiency and better service delivery for the stakeholders. The centralized database management has securely organizes and access data in one place, reducing redundancies and ensuring real-time access to information. The streamlined admission process has simplified application handling, providing a seamless experience and reducing the administrative burden on our staff.

The exam module has revolutionized handling of examinations, automating scheduling to result calculations, reduced faculty workload and ensured a smoother experience for students. The login access management features have enhanced data security, integrity and confidentiality. The application adapts to the NEP and our growing needs.

CIA is carried out through unit tests, assignments, classroom activities, attendance, etc. CIA made it possible to monitor student progress more effectively, provide timely feedback and address individual needs. This helps in identifying areas where students may need additional support, ultimately leading to better educational outcomes.

In conclusion, the implementation of this new administration and examination ERP module has transformed our administrative and examination operations and brought efficiency to our processes.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

In the process of restructuring and revising of all the programmes and courses under autonomy and NEP 2020, the POs and COs were obviously discussed and communicated as a part of the deliberations during the meetings of the BoS of all the subjects to all the faculty members as the members of the BoS. The outcomes were again discussed during the department meetings at the beginning of each semester.

For the sake of students and other stakeholders they were displayed on the website of the institution. The syllabi with POs and COs were available for students at their respective departments. They were explained to them at the commencement of teaching the respective course.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://gjcrtn.ac.in/archive/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Under autonomy, Continuous Internal Evaluation became an integral part of evaluation of all the courses across all the programmes and it provided additional ways and means to assess the attainment of the outcomes. Similarly, the restructuring of the programmes under NEP provided further scope and opportunities to introduce numerous new courses under different verticals of the NEP structure that demand a variety of methods of assessing the attainment of the outcomes. The attainment of the outcomes and its assessment had also been a topic of workshops conducted for the faculty.

As a result the institution could evaluate the attainment of program outcomes, program specific outcomes and course outcomes by conventional as well as non-conventional means.

For example, each of the departments selects at least 2 course outcomes as prime ones for the evaluation of their attainment. They are assessed by some other means of their own - measurable or non-measurable as well. For example, some Science departments assessed the outcomes at the time of practical exams and research work. The Commerce departments assess them on the basis of placements as well as on that of feedback following the internships, field projects and industrial visits.

The departments in Humanities and Languages measure the attainment or acquisition of certain skills such as filling in maps, workbooks, etc. Attainment is also measured in the basis of the performance of the students in Co-Curricular activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://gjcrtn.ac.in/archive/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

971

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://gjcrtn.ac.in/gjcnaac/uploads/2_6_3_Proof2.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://gjcrtn.ac.in/student-satisfaction-survey/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

- **Updation of research facilities:** The college got sanctioned the proposals for grants of more than 1 crore under DBT-STAR and PM-USHA schemes. Rs. 4,47,699/- were utilized for the purchase of lab equipments.

The policy for promotion of research present on college website was implemented as follows:

- Organization of in-house research workshop and poster presentation competition in which 105 students participated and presented 35 projects. In Avishkar Research Convention 37 students participated at zonal level and brought zonal championship followed by a Bronze medal at PG level at the University of Mumbai.
- 33 research works were published and the respective faculty were allowed the use of research infrastructure free of cost and granted duty leave for their research and presentation work.
- One faculty member facilitated with membership grant for academic body of national repute by sharing 50 % of the subscription fees.
- A lecture series 'Samshodhanakde Vala' was organized for a total of 1497 high school and junior college students in Ratnagiri.
- 24 faculty members were given incentive for publication of their findings in UGC listed quarterly journal 'Samshodhak'.
- 8 faculty members were facilitated to share their research findings in seminars and conferences by providing financial support of Rs. 27,041/-.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://gjcrtn.ac.in/wp-content/uploads/2024/07/research-policy.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded

Any additional information	No File Uploaded
3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year	
3	
File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded
3.2 - Resource Mobilization for Research	
3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)	
1.92	
File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File
3.2.2 - Number of teachers having research projects during the year	
5	
File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

16

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

4

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

8

File Description	Documents
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Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

6

File Description	Documents
URL to the research page on HEI website	https://gjcrtn.ac.in/research-committee/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

<1

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

<1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

1

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science - h-Index of the University

3.4.6.1 - h-index of Scopus during the year

1

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities**3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year**

The College organizes and participates in numerous extension activities with the objective of sensitizing students about social, economic and environmental issues. In this regard, ten coastal clean-up drives were organised by NCC unit of the college including the major ones like Puneet Sagar Cleanliness Campaign. The other issues of sensitization were sustainable development of Konkan, effects of social media, human trafficking and drug addiction.

The effects of these various sensitization activities was evident in the choice of elective courses as opted by the students, the research topics taken by them for their 'Shodhvedh' annual in-house research competition and 'Avishkar Research Convention' organised by University of Mumbai. It was also evident in the areas the students have chosen to reflect upon by means of in-house platforms such as wall papers, annual college magazine and elocution, debate and essay writing competitions.

The student sensitization is also evident in NSS activities like building of bunds for water conservation in which the past students of the college participated. 'Rajamata Jijau Self-Defence Training' was another important activity by Women Development Cell of the college. All these activities have a visible role in developing sensitivity towards socio-economic community issues, gender disparities and environmental issues.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

72

File Description	Documents
Reports of the events organized	View File

Any additional information	View File
3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year	
2719	
File Description	Documents
Reports of the events	View File
Any additional information	View File
3.7 - Collaboration	
3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work	
125	
File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded
3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)	
19	
File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded
INFRASTRUCTURE AND LEARNING RESOURCES	

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has a land area of 40468 sq. m. and built up area of 15031.45 sq. m. There are 2 hostels to accommodate 370 students. Of the 63 classrooms, 30 classrooms are provided with ICT facilities and large TV panels. In addition to this there are 13 LCD projectors in various departments. There are three fully AC and ICT enabled seminar halls. The college has 34 well equipped laboratories including those recognized for Ph. D. programs. Mathematics, Commerce, IT, CS and English departments have their own computer laboratories. The Language Lab has a special 'CLARITY' software and LCD TV screen. Geography laboratory is equipped with an independent 'Costal Research Center'. There are two centralized instrumentation laboratories equipped with sophisticated research equipment- a 'Biopharmaceutical Instrumentation Laboratory' and a 'Material Research Laboratory'. The student-computer ratio is 16:1. However the lab timetable ensures optimum usage of the computer lab leading to student-computer ratio 1:1. The central library has an area of 1745 sq. meter with 1,20,357 books. Some departments have a separate departmental library. All the classrooms and laboratories are spacious as per the specification of statutory bodies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gjcrtn.ac.in/campus-tour/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has a spacious and well equipped sports complex with a full time post of physical director which is a big asset of the college. The total area of the sports complex is of 20234 sq. m. with a playground, a multipurpose sports hall and two well-equipped gymnasiums, indoor stadium with gallery to accommodate 100 spectators. The facilities on playground include a running track (Synder track) of 400 meters, a Football ground, two Volleyball grounds, a Basketball court, two Kho-Kho and Kabaddi grounds, a Cricket pitch, a Handball ground and an open Badminton court.

For indoor games, yoga and cultural activities there is following infrastructure: 1. A multipurpose indoor game hall with Badminton court (international standards) 2. A hall housing Table Tennis and Carrom boards (8 Boards) 3. Separate Gymnasiums for boys and girls with facility

for weight training, Weight lifting and Power lifting 4. The indoor complex equipped with LED TV panel 6. Pavilion (300 spectators) 7. Gymkhana office 8. A store room. 9. Changing rooms 10. An open air theatre - seating capacity of 800. 11. Air conditioned auditorium and attached green room. 12. Separate room for rehearsals, administrative office 13. Space for exhibition of fine arts.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	https://gjcrtn.ac.in/gallery/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

46

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

19.56

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The details of the ICT and the other tools deployed to provide maximum access to the library collection are as follows:

- SOUL 3.0- Library Management Software
- LIOMS- Library in Out Management System (Developed by IT Department)
- DELNET- Database (For E-Books & E- Journals)
- N-LIST- National Library and Information Services infrastructure for Scholarly Content

The library is fully computerized using SOUL state-of-the-art integrated library management software. Soul 3.0 is compliant to international standards and NCIP 2.0 and SIP 2 based protocols for electronic surveillance and control. Also it supports cataloguing of electronic resources as well as online copy cataloguing from MARC21 supported bibliographic database.

WEB OPAC (Online Public Access Catalog) is UNICODE based multilingual support for Indian and foreign languages; compliant to International Standards such as MARC21, AACR-2, MARCXML.

LIOMS- Library In-Out Management System is developed by Department of Information Technology of the college. This desktop application allows automated check in-check out record using barcodes. The real-time dashboard provides a quick overview of current library occupancy. It also generates the various reports in the form of excel file based on search and footprint. It can be retrieved for both Personal Information and for Faculty wise Report generation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gjcrtn.ac.in/library/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

5.18

File Description	Documents
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Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

59

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Institution follows the guidelines issued by the authorities regarding IT security and cyber security from time to time. There is constant up gradation and relevant awareness generation as the institute is working in close connection with Cyber Cell of the Police department, Quick Heal Foundation through academic departments and committees. The cyber security committee and the departments like Information technology and computer science conduct workshops for students of the institutes regularly. Also the students who are registered in Quick Heal Foundation activity conduct workshops beyond college in association with cyber cell of Ratnagiri police.

There is budget for updating IT facilities. Constant up gradation is done through replacement of old gadgets with ones having recent configurations and adding to the available resources. Newly established cells like CoE office, Autonomy cell were equipped with IT setup from day one during this year. The total expenditure on augmentation of IT infrastructure is Rs. 780192.00 during the financial year 2023-24.

File Description	Documents
Upload any additional information	No File Uploaded

Paste link for additional information	Nil
4.3.2 - Student - Computer ratio	
Number of Students	Number of Computers
3330	322
File Description	Documents
Upload any additional information	View File
4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ≥ 50 Mbps
File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	View File
4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	C. Any two of the above
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)	

6.75

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - classrooms, laboratory, library, sports complex, computers, etc.

The institute has a definite and systematic mechanism for maintenance and upkeep of such facilities. These are maintained by an Annual Maintenance Contract (AMC) given to concerned agencies, by external agencies on demand as per the need or by the faculty members/ technicians of the institution. A technical person has been appointed for regular maintenance of IT infrastructure in the campus. A 'maintenance register' is maintained wherein complaints regarding repairs and maintenance of various facilities in the campus are registered by the staff members. These are attended by concerned technical persons on a regular basis. Facilities like classrooms, seminar halls are cleaned daily by menial staff. Breakage if any is reported by the cleaning staff in the office. Appropriate action is taken immediately. Painting of buildings is done on a periodical basis. Maintenance and Calibration of Scientific instruments: Science departments have a number of sophisticated equipment which need regular maintenance. The high-end instruments are mainly maintained by the service engineers of the respective manufacturers who visit the institute for maintenance periodically or on call. The instruments are also calibrated as part of their maintenance. Such calibration is done regularly or as per the need by the expert faculty members in the respective departments. In addition to the common measures such as installing inverters/ UPS/ spike guards to take care of the voltage fluctuations and voltage spikes, there are two 3-phase central generators of capacity 45 KVA each, one for each of the two main buildings of the institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gjcrtn.ac.in/wp-content/uploads/2019/01/Maintenance-Policy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support**5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year**

1379

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

10

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://gjcrtn.ac.in/gjcnaac/uploads/5_1_3_Proof.pdf
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

896

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

125

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

3

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

34

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college always facilitates representation of students in various committees and they involve themselves in it and contribute to the planning and successful execution of various activities.

As every year, the Student Council was established in a formal and transparent manner. The 37 member council acted as a bridge between their peers, teachers and other stakeholders. It helped in the organization of events like Annual Youth Festival, National Science Day, the Constitution Day celebration and activities like Blood donation camp, Meri Mati Mera Desh campaign, Abhirup Yuva Vidhansatha, etc.

Apart from the class representatives, there were department representatives. The representatives of NSS, NCC, DLLE and Cultural departments played vital role in the organization and management of various events. The representative on the annual magazine committee (Sahakar) assisted in the collection and editing of the literature.

Academic departments also have their student's representatives / class representatives who attend the department meetings, participate in deliberations and play significant role in the organization of departmental activities like field visits, seminars, competitions, etc. Suggestions given by the students representatives were taken due cognizance in various IQAC and CDC meetings.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

4

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The institution has a strong alumni network, which plays a vital role in supporting the academic, financial as well as infrastructural development of the college.

In the academic year 2023-24, the Alumni Association was formally registered under the Societies Registration Act.

Infrastructural Development: Contributions from former students were instrumental in the reconstruction of hostel facilities and the expansion of college infrastructure.

Curriculum Design: Alumni have actively participated in the curriculum development process by offering assistance in the design and review of the syllabus through their involvement in the respective Board of Studies (BoS).

Internship Opportunities: Alumni have also played a key role in providing training and internship opportunities for students.

Support for various activities: Alumni have offered both financial and academic support for various events organized by the college, including seminars, workshops, lecture series, NSS, NCC, Sports and cultural events.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

A. \geq 15 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The leadership, comprising of the management, statutory bodies under autonomy, the Principal, IQAC, vice principals and the HoDs of academic and co-curricular activity departments invest collective efforts bringing in a conducive academic atmosphere.

The Life Member Board has teachers' representation providing academic and practical inputs to the management while making policies and communicating the management's views and expectations to the fellow teachers.

The governing body and CDC takes major policy level decisions regarding offering new programmes, financial matters and statues & ordinances under autonomy. The academic council approves with amendments if necessary the proposals regarding teaching, learning and evaluations under autonomy. The finance committee recommends to the governing body matters such as fee structure, rates of remuneration, etc. The Boards of Studies in all the subjects (26) taught in the college design or revise curricula in tune with the vision and mission of the institution and with NEP 2020.

The Principal supervises the functioning of all the bodies like IQAC, ICC, Examination Committee, WDC, Research Committee, Students' Council, so as to tune it with the provisions and guidelines of UGC under autonomy and NEP 2020.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://gjcrtn.ac.in/vision-mission-and-objective/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

With award of autonomy to the college in May 2023, its accredited status with 'A' grade was continued from 2023 to 2028. The existing decentralized and inclusive nature enhanced with 17 management representatives on the statutory bodies of GB, AC, FC, CDC and IQAC. The participation of faculty and administrative staff on such bodies including 25 BoS is of 40. All Boards of Studies have representation of students, alumni, industry and society. The IQAC has 11 teaching staff and 2 administrative staff representatives. College has administrative Vice-principal and faculty wise 3 Vice-principals for managerial roles. All faculty members work on about 30 committees to plan and execute curricular, co-curricular and extra-curricular activities. The same practice continues in funding schemes such as PM-USHA and DBT.

This has yielded into timely declaration of the college exam results within 40 days (which was delayed in affiliated system), sanction of grants amounting to 19+ crores, successful

implementation of NEP-2020, enhance the process of NEP implementation and NAAC accreditation as lead college and increase in collaborative activities such as field work and internship for larger number of students.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	https://gjcrt.n.ac.in/gjcnaac/uploads/Institutational_Development_Plan_2024-28.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The perspective and strategic plan of the college has been clearly articulated in the minutes of different statutory bodies. Its implementation is evident in the award of autonomy in May 2023 preceded by a number of stages such as orientation of various stakeholders, formation of statutory bodies, resolutions in the committees of the bodies and the execution of decisions approved by the bodies with regard to matters like development/revision of curricula of different UG and PG programs, continuation of accredited status, implementation of NEP, evaluation reforms, fee structure revision, etc.

Planning and articulation: Draft of IDP was prepared by IQAC for assessment period of cycle 6th as per the UGC proforma with short term and mid-term goals.

IQAC also, prepared the activity plan for short term and mid-term goals based on the benchmarks prepared by NAAC as shared as above.

Both these were shared with IQAC in its meeting and approved after discussion. The same report was presented in CDC meeting and it was approved. The approved report was shared with the conveners of various committees and was asked to align their activities with the IDP so that progress can be assured.

File Description	Documents
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Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gjcrtn.ac.in/autonomy-and-nep/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college administration has a network of advisory, executive and supervisory bodies.

The meetings of the General Body of the Society are held as per rules. An elected body of the R. E. Society called the Governing body governs the functioning of the Society and its allied institutes. It executes the powers given by Maharashtra State University Act like appointment of staff, maintenance of service records and disbursal of benefits after superannuation.

The statutory bodies like the Governing body (Autonomy), Academic Council, Finance Committee and Boards of Studies perform roles and responsibilities as per the directives of UGC.

The College Development Committee constituted as per the Maharashtra Universities Act of 1994, under section 85 is the policy making body monitoring academic, administrative and grievance redressal tasks on behalf of Governing body.

Internal Complaint Committee, Anti-Ragging Cell and Women Development Cell are constituted as per the direction of UGC and the State Government.

Matters related to exam grievances are taken care of by the examination committee. The constitution of RTI committee is in place as per the guidelines of Department of Higher Education, Government of Maharashtra.

File Description	Documents
Paste link to Organogram on the institution webpage	https://gjcrtn.ac.in/wp-content/uploads/2024/09/GJC_Organogram-30-09-2024.pdf
Upload any additional information	View File
Paste link for additional Information	https://gjcrtn.ac.in/autonomy-and-nep/

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

For the salary account holders the bank provides term insurance of Rs. 15 Lakhs to 1 Crore depending upon the losses.

A 'Credit co-operative society of teaching and non-teaching staff' is operative in the college to assist the college employees to get financial support. The society accepts deposits, monthly subscriptions and provides loan up to 12,00,000/- to its members for purposes like home construction, vehicle purchase, wedding, medical treatment etc. It also provides a loan urgently up to Rs. 20,000/- for emergency situation.

The R.E. Society felicitates every year one of the teaching faculties by 'Late Baburao Joshi Best Teacher Award' and one of the non-teaching staff by 'Late Malatibai Joshi Best Employee Award'.

The college conducts workshops as well as camps on API for teaching staff.

The college offers its faculty financial assistance for research presentation, publication and life membership.

The college makes every effort to provide job on compassionate basis to the keen of the diseased employee.

Advance payment of salary from college fund is done if the salary grants are delayed for long period or on earlier date in festive season.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

35

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

50

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File

Upload any additional information	View File
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6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

As usual the External Financial Audit for 2023-24 was carried out by Statutory Auditor appointed in the Annual General Meeting of parent education society. The practicing Chartered Accountant was appointed as statutory auditor and the audited reports were submitted to the charity commissioner.

Internal financial audit was carried out by Internal Auditor appointed by the management with objective to suggest improvement or strengthen the overall governance mechanism of the education society.

Mechanism for settling audit objections: The institution have three tier structures for settling audit objections viz. Accounts Assistant, Head of the Institution and Management of parent education society.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

215.32

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution explores variety of sources and means for generating funds and revenues as follows:

1. Government Grants (DBT, PM-USHA)
2. Private trusts (Aasamant Foundation, TWJ Foundation, Rama Purushottam Foundation)
3. National level institutes / organizations (Ocean Society of India, Geological Society of India, Indian Council of Historical Research, New Delhi, CA Institute, New Delhi)
4. Collaborative programmes with institutions (Maharashtra State Faculty Development Academy (MSFDA), Bank of Maharashtra, University of Mumbai, Savitribai Phule Pune University, Finolex Industries Limited)
5. Philanthropists (Industrialists, alumni, ex-faculty, well-wishers, etc.)
6. Revenue generation through offering consultancy and other services (Soil testing laboratory, rent from open air theatre, seminar hall, auditorium and playground)

OPTIMAL UTILISATION OF RESOURCES:

The Finance Committee is given the responsibility to prepare annual budget taking into account expected revenue and the needs and demands raised by various departments. It is discussed and approved by the Finance Committee, CDC and both the Governing Bodies.

Every effort is made to insure 100% of utilization of various grants in the stipulated timeframe.

Every care is taken to use the all kinds of resources conservatively. (E.g. generation of solar power, LED fitting, etc.) Priority is given to local resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The Documentation and reporting mechanism that has been established by the IQAC since last 7 years is now deeply rooted in the institutional functioning. This is reflected in the narration they write in accounting, share scanned copies as soon as they are received. Every year a review of the system is taken and minor changes are done if needed. The larger aim of contactless document submission is now in practice with G-suite accounts. The segregation and posting of data to appropriate section done at source itself. The system designed had automatically made it paperless documentation.

To maintain the uniformity in format of the data and documents submitted a template based record generation is designed. The increasing level of technical knowhow has made it possible to create a data repository of each department.

With autonomy Boards of Studies, Academic council, Finance committee and Governing Body were formed. The records of their meetings need be maintained, displayed on website and made available to authorities when required. For this a separate Office of Autonomy (OOA) was established with dedicated IT setup. This has smoothened the maintenance of records and timely reporting to the University of Mumbai and University Grants Commission.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gjcrtn.ac.in/gjcnaac/uploads/Minutes_of_IQAC_Meeting_2023-24.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Implementation of autonomy and restructuring of programs as per NEP 2020 simultaneously from the academic year 2023-24 provided an opportunity for review and restructuring of teaching-learning process, structures and methodologies of operation and learning outcomes. Consequently, the institution has set its own norms as follows-

1. There will be a progressive restructuring of teaching-learning-evaluation process from academic level 4.5 onwards.
2. Continuous Internal Evaluation (CIE) shall be an integral part across all programs which is not so in the affiliated structure.

3. The whole restructuring will be centered on outcome based pedagogy.
 4. The restructuring shall include complete circle from designing learning outcomes to evaluation methods.
 5. Generally, the review and reform process shall repeat after a period of 3 years.
 6. A minimum of 20% revision at program level shall be mandatory.
 7. To enhance the credibility of evaluation in autonomous status the external component in evaluation shall be extended across all programs which is not so in the affiliated system.
- These norms were followed in the review and restructuring process for the academic year 2023-24.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://gjcrtn.ac.in/gjcnaac/uploads/6_5_3_proof.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

This year, Women Development Cell was integrated as a Co-curricular Course into the curricular structure under NEP. Additionally, other academic courses in the curriculum across disciplines have been updated to include topics on gender studies.

The college also organized a series of awareness programmes focusing on women empowerment. The WDC and IQAC, in collaboration with Shriman Bhagojisheth Keer Law College, organized a hybrid mode National Conference titled 'Empowering Women for a Sustainable Future' in March 2024.

An interactive programme was organized in collaboration with the Banking, Financial Services and Insurance (BFSI) to introduce women to financial services.

A self-defense training program was organized for the girl students.

Wenyan scholarship and mentoring program offers research scholarship and prototyping grants for early stage an entrepreneur was conducted in association with Pune Knowledge cluster and BASF Chemicals India Pvt. Ltd.

On the occasion of Independence Day manuscript on 'Pulsations of her heart', and wallpaper on the topic 'My Ideal Woman' was published.

A general counseling session and health checkup programme for thalassemia was organized in December. Gender equality is also evident as 3 of the 4 Vice-principals are ladies. Additionally, 27 out of 37 student council representatives are girls.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste management - The college gives priority to keep the campus clean and ecofriendly. It instructs the staff and students to reduce waste to maximum possible extent. The students are instructed to deposit waste in separate bins kept at various places on the college campus. The solid waste, not useful for composting, is disposed off every morning to the garbage carriers of the Municipal council. The decomposable solid waste is used to convert it into fertilizer in a plant maintained scientifically. In order to create awareness about clean campus and waste management among the students, programmes such as poster competition and street plays are organized.

Liquid waste management- Drinking water facility is arranged in every building of the campus. Waste water from laboratories and toilets is properly drained out through the underground drainage systems using natural slopes of the campus.

E-waste management- E-waste such as condemned batteries and damaged computers is disposed off by handing them for safe disposal to outside agencies or via buyback policy.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

C. Any 2 of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution has great diversity of students as well as staff members with regard to caste, gender, religion, mother tongue, economic class, etc. Also, the academic departments include languages like Urdu, Sanskrit, etc. Therefore, it is obvious for the institute to reflect the diversity in a variety of programmes organized by academic, extra and co-curricular departments. The detailed lists of such initiatives are as follows.

- Cultural Fest: 'Zep' college annual festival

- **Inclusivity in Curriculum:** Integrated subjects or modules focused on Indian cultural diversity
- **Literary Association** catering to 5 languages
- **Observation of Day:** Marathi Rajbhasha Din, Sanskrit Day, Hindi Diwas, Chhatrapati Shahu Maharaj Birth Anniversary, Constitutional Day, Bharatratna Dr. Babasaheb Ambedkar Mahaparinirvana Day
- **Social and economic inclusivity:** Scholarship and financial aid to students from economically weaker section and fee concessions and installment payment options for families in need

1. Backward Class Development Special Cell- Backward Class Student Book Bank Scheme
2. Student Welfare Fund- 21 students from economically weaker section benefited

- **Community outreach and engagement:** Village adoption programme through NSS unit like Meri Mati Mera Desh Campaign, Voter Awareness Campaign, Mock Youth Assembly programme

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Following activities related to sensitization of students and employees of the institution to the constitutional obligations: values, rights, duties and responsibilities of citizens organized by the institution and other agencies.

1. Abhirup Yuva Vidhansabha
2. Blood Donation Camps
3. Disaster Management awareness and training program
4. Indian Constitution awareness programme
5. Cyber Crime and web awareness program
6. Technologies for Divyangjan- wallpaper publication
7. National Integration-Pledge
8. Puneet Sagar Abhiyan
9. Meri Maati Mera Desh campaign
10. Celebration of Constitution Day
11. National Voters Day
12. Book exhibitions on Indian National Movement and Constitution of India & Marathi language

A special voter awareness campaign programme, 'Samarthya Matache: Yuva Matadaranshi Vidhayak Susamvad (A constructive dialogue with youth voters) was organized on 4th September 2023. The event featured various activities such as rangoli making, elocution, poster making and essay writing competition. Additionally, student Manaswi Natekar was appointed as the Youth Voter Brand Ambassador for the Vidhan Sabha constituency.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes with great respect and enthusiasm the two national festivals viz. the Independence Day and the Republic Day as well as Maharashtra Day. It observes with due respect and seriousness the birth and death anniversaries of freedom fighters and nation builders such as Lokamanya Tilak, Dr. Babasaheb Ambedkar, Swami Vivekanand, Chhatrapati Shahu Maharaj, Mahatma

Jotirao Phule, etc. Also the anniversaries of founder members, patrons and architects of the institution are observed by paying them tribute in a variety of ways.

In the year 2023-24 following events of this kind were organized by the institution -

1. 12 January - National Youth Day
2. 25 January - National Voters Day
3. 2 February- Wetland Day
4. 27 Feb -Marathi Rajbhasha Din
5. 28 February- National Science Day
6. 8 March - Women's Day programme
7. 21 June -International Yoga day
8. 22 June - Kalidas Din - Sanskrit Dept
9. 23 July- Lokmanya Tilak Birth Anniversary
10. 26 July - Kargil Day
11. 26 July - Mangrove Day
12. 1 August - Lokmanya Tilak Death Anniversary
13. 12 August- National Librarians' Day
14. 25-26 August - Sanskrit Day
15. 14 September - Hindi Bhasha Din
16. 15 October - Vachan Prerana Din
17. 26 November - Constitution Day
18. 6 December- Dr. Babasaheb Ambedkar Mahaparinirvana Day

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The best practices, as per the prescribed format of NAAC, are available at college website.

INSTITUTIONAL BEST PRACTICE 1

1. Title of the Practice: Mobilization of Financial and Human Resources

INSTITUTIONAL BEST PRACTICE 2

1. Title of the Practice: Need-based programmes and courses

Website Link: https://gjcrtn.ac.in/gjcnaac/uploads/7_2_1_Proof.pdf

File Description	Documents
Best practices in the Institutional website	https://gjcrtn.ac.in/gjcnaac/uploads/7_2_1_Proof.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

College was awarded of autonomy in May 2023. As per the directives of the Government of Maharashtra the implementation of academic structure as per the NEP 2020 has to be started from the same academic year. The focus of whole academics was therefore concentrated on implementation of autonomy and restructuring of programmes as per the NEP 2020.

Formation of various statutory bodies was the first task undertaken for the implementation of autonomy. Nominations from different authorities were received. Training of faculty and heads was done for curriculum development and administrative functioning. The curriculum, fee structure, statutes and ordinances were approved by the respective bodies and came into implementation.

Restructuring of programmes at level 4.5 and 6 was done and implemented during this academic year. New courses were designed and ongoing courses to be continued further were restructured as per the NEP structures. Evaluation methods were decided and approved. The establishment of examination cell and taking over of all semester end examinations by it was completed. Whole annual TLE cycle was completed with timely declaration of results.

File Description	Documents
Appropriate link in the institutional website	https://gjcrtn.ac.in/autonomy-and-nep/
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Institute has undertaken the exercise of preparation of midterm plan and setting year wise targets during this academic year. The Proforma given by UGC was used for this purpose. NAAC benchmarks were also used to set numerical goals. This institutional development plan was shared with IQAC and CDC members and approved by both bodies. The details of action plan are shared through the link.