

R. P. Gogate College of Arts & Science and
R. V. Jogalekar College of Commerce (Autonomous), Ratnagiri
Board of Studies in Sanskrit
Academic Year 2025-26
(To be implemented from Academic Year 2023-24)

S.N.	Type of the course	No. of Cr.	Course Code	Nomenclature	S.N.	Type of the course	No. of Cr.	Course Code	Nomenclature
Semester I					Semester II				
1	Major : Mandatory	4	PASAN101	Sanskrit Grammar and Writing Skills	1	Major : Mandatory	4	PASAN201	Sanskrit Grammar and Writing Skills
2	Major : Mandatory	4	PASAN102	Classical and Modern Sanskrit Literature	2	Major : Mandatory	4	PASAN202	Sanskrit Sahityashastra
3	Major : Mandatory	4	PASAN103	Ancient Indian Philosophical Systems	3	Major : Mandatory	4	PASAN203	Vaidika Literature
4	Major : Mandatory	2	PASAN104	Ancient Indian Jurisprudence	4	Major : Mandatory	2	PASAN204	Ancient Indian Sciences
5	Major : Elective	4	PASAN105	Abhijata Sanskrit Sahitya- Mahakavya	5	Major : Elective	4	PASAN205	Abhijata Sanskrit Sahitya- Rupaka
6			PASAN106	Alamkara- Ancient Indian Dramaturgy	6			PASAN206	Alamkara- Rasa Bhava Vimarsha
7			PASAN107	Prachina Bharatiya Rajaneeti – History of Dharmashastra	7			PASAN207	Prachina Bharatiya Rajaneeti – Polity in Mahabharata
8			PASAN108	Arsha Mahakavya and Puranas – Ramayana Parampara	8			PASAN208	Arsha Mahakavya and Puranas – Mahabharata Parampara
9			PASAN109	Vyakarana – Vyakarana Darshana	9			PASAN209	Vyakarana – Paniniyottara Vyakarana Parampara
10	Major : Mandatory	4	PASAN110	Research Methodology	10	Major : Mandatory	4	PASAN210	On Job Training/ Field Project

Syllabus for Master of Arts in Sanskrit for the year 2025-26

PASAN101 Sanskrit Grammar and Writing Skills

Nomenclature of the Course	Sanskrit Grammar and Writing Skills	
Class	MA	
Semester	I	
Course Code	23_PASAN101	
No. of Credits	04	
Nature	Theory	
Type	Major: Mandatory I	
Course Outcomes:		
CO1: To enable expressing one's thoughts in Sanskrit CO2: To develop ability to translate complex texts written in Sanskrit CO3: To develop the ability of creative thinking in Sanskrit CO4: To learn to study Paninian aphorisms.		
Syllabus:		
Unit No.	Unit Title	Sub titles (Learning Points)
1	Sanskrit Grammar-Sandhi Prakarana- Laghusiddhantakaumudi	1.1 Select Sutras from Ach Sandhi Prakarana 1.2 Select Sutras from Hal Sandhi Prakarana 1.3 Select Sutras from Visarga Sandhi Prakarana
2	Sanskrit Writing Skills	2.1 Comprehension (Prose and Poetry) 2.2 Translation (Prose and poetry) (From Sanskrit to medium language)
Prescribed Text/s (If any):		
Other Learning Resources recommended:		
Marathi Books		
<ul style="list-style-type: none">• लघुसिद्धान्तकौमुदी, म. दा. साठे आणि श्री. ल. आठलेकर (संपा.) संस्कृतविद्या परिसंस्था, पुणे, १९९८.• लघुसिद्धान्तकौमुदी भाग १संज्ञा आणि संधी प्रकरण, अजय पेंडसे, गवळी प्रकाशन, सांगली, २०२०.• लघुसिद्धान्तकौमुदी भाग २ विभक्त्यर्थ आणि समास प्रकरण, अजय पेंडसे, गवळी प्रकाशन, सांगली, २०२१.• सुगम संस्कृत व्याकरण, प्र. शं. जोशी, नितीन प्रकाशन, पुणे, २०११.		

- चला संस्कृत शिकूया, डॉ. श्रीराम भातखंडे, मनोरमा प्रकाशन, २०१०.

Hindi Books

- लघुसिद्धान्तकौमुदी भाग १ और भाग २, श्री. महेशसिंग कुशवाहा, चौखम्बाविद्याभवन, वाराणसी, २००४.
- लघुसिद्धान्तकौमुदी, पद्मश्री डॉ. कपिलदेव द्विवेदी आचार्य, डॉ. भारतेन्दु द्विवेदी, विश्वविद्यालयप्रकाशन, वाराणसी, २०११
- लघुसिद्धान्तकौमुदी, श्रीधरानन्दशास्त्री, मोतीलाल बनारसीदास, देहली.
लघुसिद्धान्तकौमुदी भैमीव्याख्या सन्धिप्रकरण, शास्त्री भीमसेन, भैमी प्रकाशन दिल्ली, २०११

English Books

- Laghusiddhant kaumudi of Varadaraja, James Ballantyne, Motilal Banarasidas, Delhi, 2005.
- Laghusiddhant kaumudi, Kanshi Ram, Motilal Banarasidas, Delhi, 2012.
- First Book of Sanskrit, R. G. Bhandarkar, Keshav Bhikaji Dhawle, Mumbai, 2008.
- Second Book of Sanskrit, R.G. Bhandarkar, Keshav Bhikaji Dhawle, Mumbai, 2006.

Sanskrit Book –

1. शुद्धिकौमुदी, जनार्दन हेगडे, संस्कृतभारती, बेंगलुरु, २००८.

Teaching Plan:

Unit No.	Unit Title	Teaching Methods	No. of Lectures
1.	Sanskrit Grammar-Sandhi Prakarana- Laghusiddhantakaumudi	Chalk & Talk, Power Point presentation	45
2.	Sanskrit Writing Skills	Group Discussion Question answer, Activity	15

Evaluation Pattern

A) Continuous Internal Evaluation: Maximum Marks:

Method	Marks
Class Test	20
Assignment	10
Active class participation and attendance	10

B) Semester End Examination: Maximum Marks:

Question No. and Sub	Unit	Type of Question	Marks
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questions			
1.	Unit 1 Sanskrit Grammar-Sandhi Prakarana- Laghusiddhantakaumudi	Explain any three sutras out of five.	15
2.	Unit 1 Sanskrit Grammar-Sandhi Prakarana- Laghusiddhantakaumudi	Write रूपसिद्धीs any (Any three of five).	15
3.	Unit 1 Sanskrit Grammar-Sandhi Prakarana- Laghusiddhantakaumudi	Dissolve सन्धिस from the given paragraph & mention the rule for the same from सन्धिप्रकरणम् of लघुसिद्धान्तकौमुदी. OR Write in detail. (Any one out of two).	15
4.	Unit 2 Sanskrit Writing Skills	Read the paragraph and answer the questions in Sanskrit. (Any one of two) Translate the following paragraph into Marathi / Hindi / English. (Any one out of two)	15

PASAN102 Classical and Modern Sanskrit Literature

Nomenclature of the Course	Classical and Modern Sanskrit Literature	
Class	MA	
Semester	I	
Course Code	23_PASAN102	
No. of Credits	04	
Nature	Theory	
Type	Major: Mandatory II	
Course Outcomes:		
CO1: To enable the students to critically analyse and appreciate Sanskrit Literature		
CO2: To enable the students to understand Sanskrit Prose, Prosody, and Figures of Speech		
CO3: To enable the students to comment on the intricacies of Sanskrit Literature		
Syllabus:		
Unit No.	Unit Title	Sub titles (Learning Points)
1	Classical Sanskrit Literature	1.1 Dutavakyam of Bhasa 1.2 Dutaghatotkacham of Bhasa
2	Modern Sanskrit Literature	2.1 Modern Sanskrit Epic – Shivarajyodayam by Varnekar S. B. 2.2 Modern Sanskrit Drama – Lokamanyasmriti of Velankar S.B.
Prescribed Text/s (If any):		
Other Learning Resources recommended:		
<ol style="list-style-type: none"> 1. Bhasanatakakram, Plays Ascribed to Bhasa, Critically Ed. Devdhar, C.R., Oriental Book Agency, Pune, 1962 2. Complete Plays of Bhasa Text with English Translation & Notes, Menon, K.P.A., Nag Publication, 1996 3. भासाची भारतनाटके, संपा. शेवाळकर, रा., प्रसादप्रकाशन, पुणे, १९९६ 4. Bhasa - A study, Pusalkar, A. D., Ph.D. Thesis, submitted to University of Mumbai, 1940 5. संस्कृत नाटके आणि नाटककार, भट, गो. के., श्रीविद्याप्रकाशन, पुणे, १९८० 6. संस्कृत साहित्याचा सोपपत्तिक इतिहास, करंबेळकर वि. वा., शारदाप्रकाशन, १९६३ (१९५४) 7. श्री शिवराज्योदयम्, वर्णेकर श्री.भा., सुयोग प्रकाशन, अमरावती 8. श्री लोकमान्यस्मृतिः, वेलणकर श्री.भी., केसरी प्रकाशन, पुणे ३० 		

Teaching Plan:			
Unit No.	Unit Title	Teaching Methods	No. of Lectures
1.	Classical Sanskrit Literature	Lecture	30
2.	Modern Sanskrit Literature	Lecture	30

Evaluation Pattern

A) Continuous Internal Evaluation: Maximum Marks:

Method	Marks
Class Test	20
Assignment	10
Active class participation and attendance	10

B) Semester End Examination: Maximum Marks:

Question No. and Sub questions	Unit	Type of Question	Marks
1.	Unit 1 Classical Sanskrit Literature	Essay type question any one out of two. Or Write Short Notes any two out of three.	15
2.	Unit 1 Classical Sanskrit Literature	Translate and annotate OR RTC any two out of three.	15
3.	Unit 2 Modern Sanskrit Literature	Essay type question any one out of two. Or Write Short Notes any three out of four.	15
4.	Unit 2 Modern Sanskrit Literature	Essay type question any one out of two. Or Write Short Notes any three out of four.	15

PASAN103 Ancient Indian Philosophical Systems

Nomenclature of the Course	Ancient Indian Philosophical Systems	
Class	MA	
Semester	I	
Course Code	23_PASAN103	
No. of Credits	04	
Nature	Theory	
Type	Major: Mandatory III	
Course Outcomes:		
CO1: To critically analyse and understand texts written in Sanskrit on Indian Philosophy		
CO2: To understand the difference between theist and non-theist traditions existing in Ancient India		
CO3: To be able to comment on varied discourses on Indian Philosophy		
Syllabus:		
Unit No.	Unit Title	Sub titles (Learning Points)
1	Introduction to Astika Darshanas	1.1 Purva Mimamsa, Sankhya, Yoga 1.2 Uttara Mimamsa, Nyaya, Vaisheshika
2	Introduction to Nastika Darshanas	2.1 Charvaka 2.2 Jaina and Bauddha
Prescribed Text/s (If any):		
Other Learning Resources recommended:		
1. Studies in Indian Philosophy – Prof. R.D.Ranade		
2. Indian Philosophy, vol. 1 and vol. 2- S. Radhakrishna,		
3. History of Indian Philosophy, vol. 1 to 5- S. N. Dasgupta		
4. Outlines of Indian Philosophy – Hiriyanna		
5. Samkhyadarshana – Dr. RamnathJha		
6. Samkhyakarika – Acharya JagannathShastri		
7. Patanjali’sYogasutras – Rama Prasada, Cosmo Publications, New Delhi, 2008		
8. Yogadarshana – HarikrishnadasGoyandaka, Geeta Press, Gorakhpur		
9. Studies in Nyaya – Vaisheshika Metaphysics – S.Bhaduri, BORI, 1947		
10. The Nyaya –Sutras of Gotama - GanganathJha, MLBD, Delhi, 1984		

11. Vaisheshika Darshana, Dr. UdayKumthekar, Prasad Prakashan, Pune
12. Prashastapadabhashyam, DhundirajShastri, Chowkhamba Sanskrit Sansthan, Varanasi
13. Mimamsa Darshana Vivechanatmakaitihas, Dr. Musalgaonkar
14. Studies in Applied PurvaMimamsa – S. G. Moghe
15. MimamsaParibhasha – Swami Madhavanand
16. A Study of Vedanta in the light of Brahmasutras – ShailajaBapat, New Bharatiya Book Corporation, Delhi
17. Jaina Dharma VaTattvajnyana- Dr. Sindhudange
18. Bauddha dharma VaTattvajnyana – Dr. SindhuDange
19. A History of Indian Buddhism – Akira Hiraakawa, University of Hawaii

Teaching Plan:

Unit No.	Unit Title	Teaching Methods	No. of Lectures
1.	Introduction to Astika Darshanas	Lecture	30
2.	Introduction to Nastika Darshanas	Lecture	30

Evaluation Pattern

A) Continuous Internal Evaluation: Maximum Marks:

Method	Marks
Class Test	20
Assignment	10
Active class participation and attendance	10

B) Semester End Examination: Maximum Marks:

Question No.	Unit	Type of Question	Marks
1.	Unit 1 Introduction to Astika Darshanas	Write in detail (Any one out of two).	15
2.	Unit 1 Introduction to Astika Darshanas	Write paragraphs (Any two out of three).	15
3.	Unit 2 Introduction to Nastika Darshanas	Write in detail (Any one out of two).	15
4.	Unit 2 Introduction to Nastika Darshanas	Write paragraphs (Any two out of three).	15

PASAN104 Ancient Indian Jurisprudence (IKS)

Nomenclature of the Course		Ancient Indian Jurisprudence (IKS)	
Class		MA	
Semester		I	
Course Code		23_PASAN104	
No. of Credits		02	
Nature		Theory	
Type		Major: Mandatory IV	
Course Outcomes:			
CO1. To make students aware of the foundational principles of ancient Indian polity. CO2. To acquaint students with the composition and contents of Kautiliya Arthashastra. CO3. To study in detail the deep thought given to the seven limbs of kingdom in Kautiliya Arthashastra.			
Syllabus:			
Unit No.	Unit Title	Sub titles (Learning Points)	
1	Kautiliya on King, Amatya, and Janapada	1.1 Kautiliya Arthashastra Adhikarana 1 1.2 Kautiliya Arthashastra Adhikarana 2	
2	Kautiliya on Forts and War Strategies	2.1 Kautiliya Arthashastra- Adhikaranas 5,6,7	
Prescribed Text/s (If any):			
Other Learning Resources recommended:			
1. Kautiliya Arthashastra, T.Ganapati Shastri, Govt Press, Trivandrum, 1924 2. Kautiliya Arthashastra, R.P.Kangle, University of Bombay, 1960 3. G.G.Tipnis, Kautiliya Arthashastra Pradeep, Varada Prakashan, Pune 4. Vaidya-Mahulikar-Bapat, Governance in Ancient India, Nag Publishers, Delhi 5. Mangala Mirasdar, Kautiliya Arthashastra- Ek Adhyayan, Suparna Prakashan, Pune, 2011			
Teaching Plan:			
Unit No.	Unit Title	Teaching Methods	No. of Lectures
1.	Kautiliya on King, Amatya, and Janapada	Lecture	15
2.	Kautiliya on Forts and War Strategies	Lecture	15

Evaluation Pattern

A) Continuous Internal Evaluation: Maximum Marks:

Method	Marks
Class Test	10
Assignment	05
Active class participation and attendance	05

B) Semester End Examination: Maximum Marks:

Question No. and Sub questions	Unit	Type of Question	Marks
1.	Unit 1& 2 Kautilya on King, Amatya, and Janapada & Kautilya on Forts and War Strategies	Write paragraphs (Any two out of three)	15
2.	Unit 1& 2 Kautilya on King, Amatya, and Janapada &Kautilya on Forts and War Strategies	Write Short Notes (Any three out of four)	15

PASAN109 Vyakarana- Vyakarana Darshana

Nomenclature of the Course	Vyakarana- Vyakarana Darshana	
Class	MA	
Semester	I	
Course Code	25_PASAN109	
No. of Credits	04	
Nature	Theory	
Type	Major: Elective	
Course Outcomes:		
CO1: To enable student to understand the philosophy of Sanskrit Vyakarana CO2: To make student aware about the modern school of interpretation i.e., NaYYA Nyaya in Sanskrit. CO3: To enable students to understand the concepts of Sanskrit linguistics.		
Syllabus:		
Unit No.	Unit Title	Sub titles (Learning Points)
1	Mahabhashya	Paspashabnika
2	Vakyapadnya	Brahmakanda
Prescribed Text/s (If any):		
Other Learning Resources recommended:		
Marathi Books		
1. Vakyapadiya, Marathi translation by Pandit V.B. Bhagwat		
2. Vyakaranamahabhashya Part 1, M.M. Vasudevashastri Abhyankar, Third Edition.		
English Books -		
1. The Yakyapadiya, of Bhartruhari with the Yritti, Chapter 1, K.A. Subramania Iyer. Deccan College, Pune, First Edition 1965		
2. Vyakarana Mahabhashya of Patanjali Vol.1. R. Kielhom (Ed.), Bhandarkar Oriental Research Institute, Pune, Fourth Edition 1985.		
3. Patanjalic Vyakaranamahabhashya, Paspashanika, S.D. Joshi, Pune University, First Edition, June 1986		
4. Yakyapadiya, Vol 1, K.A. Subramania Iyer, Deccan College Pune, First Edition, 1966.		

Hindi Book –

1. Vakyapadiya Brabunakanda. Ramagovind Shastri, Chaukhamba Sanskrit Sansthan. Varanasi, 2006

Teaching Plan:

Unit No.	Unit Title	Teaching Methods	No. of Lectures
1.	Mahabhashya	Lecture	30
2.	Vakyapadya	Lecture	30

Evaluation Pattern**A) Continuous Internal Evaluation: Maximum Marks:**

Method	Marks
Class Test	20
Assignment	10
Active class participation and attendance	10

B) Semester End Examination: Maximum Marks:

Question No.	Unit and sub unit	Type of Question	Marks
1.	All Units	Essay type question. (Any 1 out of 2)	15
2.	All Units	Write shorts notes. (Any 2 out of 3)	15
3.	All Units	Essay type question. (Any 1 out of 2)	15
4.	All Units	Write shorts notes. (Any 2 out of 3)	15

PASAN110 Research Methodology

Nomenclature of the Course	Research Methodology	
Class	MA	
Semester	I	
Course Code	PASAN110	
No. of Credits	04	
Nature	Theory	
Type	Major – Mandatory	
Course Outcomes:		
CO1: Acquainting students with a clear structural frame encompassing various sub-elements of research.		
CO2: Defining each of these elements		
CO3: Giving information about various approaches of research		
CO4: Training students in adopting systematic pathways of research, with a view to inculcate in them the ability to accomplish any research based project / activity in a methodically perfect way.		
Syllabus:		
Unit No.	Unit Title	Subtitles (Learning Points)
1	Introduction to Research	1.1 Research and research problem- What is research, Objectives of Research, proposing a hypothesis, Rationale/ Assumptions, Thesis, Synthesis, Anti-thesis, Types of Research, Selection of a title, presenting a situation/ complication/ key question/ solution, presenting a research problem, etc. 1.2 Processing and presentation of the data- Collection of Data, Presentation of data, Analysis of the data, Foot-notes, citations, Bibliography, Types of research papers, etc.
2	Ancient Indian Research Methods	2.1 Five schools of Poetics 2.2 Nyaya, Vyakarana, Mimamsa, Vyutpatti, Tantrayukti
Prescribed Text/s (If any):		
Other Learning Resources recommended:		
1. संस्कृत शोध-प्रविधि:- Research Methodology in Sanskrit- PrabhunathDwivedi and Suresh		

ChandraChaube, Sharada Sanskrit Sansthan, Varanasi, 2014

2. अनुसन्धान-सम्पादन-प्रविधि:- Methodology of Research and Editing- Vagish Shastri, Vagyoga Chetna Peetham, Varanasi, 2013
3. Methodology in Indological Research- M. Srimannarayana Murti, Bharatiya Vidya Prakashan, Delhi, 1991
4. शोधप्रविधि एवं पाण्डुलिपि विज्ञान- Dr. N. R. Kannan and Shailakumari Mishra, Rashtriya Sanskrit Sansthan, Prayag, 2016
5. Elements of Research Methodology in Sanskrit- Keshavchandra Dasa, Chaukhamba Sanskrit Sansthan, Varanasi, 1992
6. Research Methodology: Concepts and Cases- Deepak Chawla, Neena Sodhi, Vikas Publishing House, New Delhi, 2011
7. शोधप्रविधि प्रवेश:- Devendra Nath Pandey, Shree Somnath Sanskrit University, Veraval, 2011

Teaching Plan:

Unit No.	Unit Title	Teaching Methods	No. of Lectures
1.	Introduction to Research	Chalk & Talk, Power Point presentation, Question answer	30
2.	Ancient Indian Research Methods	Chalk & Talk, Power Point presentation, Question answer	30

Evaluation Pattern

A) Continuous Internal Evaluation: Maximum Marks:

Method	Marks
Class Test	20
Assignment	10
Active class participation and attendance	10

B) Semester End Examination: Maximum Marks:

Question No. and Sub questions	Unit	Type of Question	Marks
1.	Unit 1 Introduction to Research	Essay type question (Any one out of two)	15
2.	Unit 1 Introduction to Research	Write Short Notes (Any three out of four)	15
3.	Unit 1 & 2 Introduction to Research & Ancient Indian Research Methods	Essay type question (Any one out of two)	15
4.	Unit 1 & 2 Introduction to Research & Ancient Indian Research Methods	Write Short Notes (Any three out of four)	15

Semester II

PASAN201 Sanskrit Grammar and Writing Skills

Nomenclature of the Course	Sanskrit Grammar and Writing Skills	
Class	MA	
Semester	II	
Course Code	23_PASAN201	
No. of Credits	04	
Nature	Theory	
Type	Major – Mandatory I	
Course Outcomes:		
CO1: To enable expressing one's thoughts in Sanskrit		
CO2: To develop ability to translate complex texts written in Sanskrit		
CO3: To develop the ability of creative thinking in Sanskrit		
Syllabus:		
Unit No.	Unit Title	Sub titles (Learning Points)
1	Sanskrit Grammar- Samasa Prakarana – Laghusiddhantakaumudi	1.1 Select Sutras from Avyayibhava 1.2 Select Sutras from TatpurushaSamasa 1.3 Select Sutras from Dvandva and Bahuvrihi Samasa
2	Sanskrit Writing Skills	2.1 Essay in Sanskrit 2.2 Story Writing in Sanskrit
Prescribed Text/s (If any):		
Other Learning Resources recommended:		
Marathi Books		
1. लघुसिद्धान्तकौमुदी, म. दा. साठे आणि श्री. ल. आठलेकर (संपा.) संस्कृतविद्यापरिसंस्था, पुणे, १९९८.		
2. लघुसिद्धान्तकौमुदी भाग १संज्ञा आणि संधी प्रकरण, अजय पेंडसे, गवळी प्रकाशन, सांगली, २०२०.		
3. लघुसिद्धान्तकौमुदी भाग २ विभक्त्यर्थ आणि समास प्रकरण, अजय पेंडसे, गवळी प्रकाशन, सांगली, २०२१.		
4. सुगम संस्कृत व्याकरण, प्र. शं. जोशी, नितीन प्रकाशन, पुणे, २०११.		
5. चला संस्कृत शिकूया, डॉ. श्रीराम भातखंडे, मनोरमा प्रकाशन, २०१०.		
Hindi Books		
1. लघुसिद्धान्तकौमुदी भाग १और भाग २, श्री. महेशसिंग कुशवाहा, चौखम्बाविद्याभवन, वाराणसी, २००४.		
2. लघुसिद्धान्तकौमुदी, पद्मश्री डॉ. कपिलदेव द्विवेदी आचार्य, डॉ. भारतेन्दु द्विवेदी, विश्वविद्यालय प्रकाशन,		

वाराणसी, २०११

3. लघुसिद्धान्तकौमुदी, श्रीधरानन्दशास्त्री, मोतीलाल बनारसीदास, देहली.

4. लघुसिद्धान्तकौमुदी भैमीव्याख्या समास प्रकरण, भीमसेन शास्त्री, भैमी प्रकाशन दिल्ली, २०११

English Books

1. Laghusiddhantkaumudi of Varadaraja, James Ballantyne, Motilal Banarasidas, Delhi, 2005.

2. Laghusiddhantkaumudi, Kanshi Ram, Motilal Banarasidas, Delhi, 2012.

3. First Book of Sanskrit, R. G. Bhandarkar, Keshav Bhikaji Dhawle, Mumbai, 2008.

4. Second Book of Sanskrit, R.G. Bhandarkar, Keshave Bhikaji Dhawle, Mumbai, 2006.

Sanskrit Book –

1. शुद्धिकौमुदी, जनार्दनहेगडे, संस्कृतभारती, बेंगलुरु, २००८.

Teaching Plan:

Unit No.	Unit Title	Teaching Methods	No. of Lectures
1.	Sanskrit Grammar- Samasa Prakarana – Laghusiddhantakaumudi	Chalk & Talk , Power Point presentation	45
2.	Sanskrit Writing Skills	Question answer	15

Evaluation Pattern

A) Continuous Internal Evaluation: Maximum Marks:

Method	Marks
Class Test	20
Assignment	10
Active class participation and attendance	10

B) Semester End Examination: Maximum Marks:

Question No.	Unit	Type of Question	Marks
1.	Unit 1	Explain any three sutras out of five.	15
2.	Unit 1	Write रूपसिद्धीs (any three out of five.)	15
3.	Unit 1	Dissolve समासs from the given paragraph & mention the rule for the same from समासप्रकरणम् of लघुसिद्धान्तकौमुदी OR Write in detail. (Any one out of two)	15
4.	Unit 2	Write an essay in Sanskrit (Any one out of three) Write a story in Sanskrit(Any one out of three)	15

PASAN202 Sanskrit Sahityashastra

Nomenclature of the Course		Sanskrit Sahityashastra	
Class		MA	
Semester		II	
Course Code		23_PASAN202	
No. of Credits		04	
Nature		Theory	
Type		Major – Mandatory II	
Course Outcomes:			
CO1: Understand the literary meaning on the basis of school of poetics.			
CO2: Ability to read four theories with different commentaries.			
CO3: Understand the rasa, alamkara and vastu-dhvani in the light of Kavyaprakasha.			
CO4: Understand the development of literary theories through Kavyaprakasha.			
CO5: Study theories and make comparative analysis with any classical and modern Sanskrit text.			
Syllabus:			
Unit No.	Unit Title	Sub titles (Learning Points)	
1	Kavya Prakasha of Mammata	1.1 Interpretations of Rasasutra	
2	Kavya Prakasha of Mammata	2.1 KavyaPrakasha Ullasa 4- up to Karika 41B	
Prescribed Text/s (If any):			
Other Learning Resources recommended:			
1. काव्यप्रकाश, सावळापूरकर पां. कृ., काव्यप्रकाश ग्रन्थ प्रकाशन समिती, नागपूर १९५४			
2. काव्यप्रकाश- आचार्यविश्वेश्वर ज्ञानमण्डल लिमिटेड , वाराणसी , १९६०			
Teaching Plan:			
Unit No.	Unit Title	Teaching Methods	No. of Lectures
1.	KavyaPrakasha of Mammata	Chalk & Talk , Power Point presentation	30
2.	KavyaPrakasha of Mammata	Question answer	30

Evaluation Pattern

A) Continuous Internal Evaluation: Maximum Marks:

Method	Marks
Class Test	20
Assignment	10
Active class participation and attendance	10

B) Semester End Examination: Maximum Marks:

Question No	Unit	Type of Question	Marks
1.	Unit 1 Kavya Prakasha of Mammata	Long question (any one out of two)	15
2.	Unit 1 Kavya Prakasha of Mammata	Write Paragraphs (any two out of three)	15
3.	Unit 2 Kavya Prakasha of Mammata	Long question (any one out of two)	15
4.	Unit 2 Kavya Prakasha of Mammata	Write Paragraphs (any two out of three)	15

PASAN203 Vedic Literature

Nomenclature of the Course		Vedic Literature	
Class		MA	
Semester		II	
Course Code		23_PASAN203	
No. of Credits		04	
Nature		Theory	
Type		Major – Mandatory III	
Course Outcomes:			
CO1: To enable students to understand Vedic Sanskrit Language and literature. CO2: To acquaint students with etymological principles of words in Vedic Sanskrit. CO3: To acquaint students with different aspects of Vedic religion and mythology.			
Syllabus:			
Unit No.	Unit Title	Sub titles (Learning Points)	
1	Selections from Rigveda	1.1 Indra II.12 1.2 Rudra II.33 1.3 Dasharajna VII.18 1.4 Varuna VII.88 1.5 Aksha X.34 1.6 Purush X.90	
2	Nirukta	2.1 Adhyaya I 2.2 Adhyaya 2	
Prescribed Text/s (If any):			
Other Learning Resources recommended:			
1. Rigveda samhita with Sayanabhashya, Vol I to V, Vaidika samshodhan Mandal, Pune 2. Shripad Satawalekar, Rigveda kasubodh bhashya, Swadhyaya Mandal, Pardi, 1992 3. H.D.Velankar, Ruksuktashati, Bharatiya Vidya Bhavan, 1972 4. L. Sarup, Nighantutatha Nirukta, MLBD, Delhi, 1967 5. Dr.Ravindra Muley, Yaskapranitam Niruktam, Abhiram Prakashan, Sangamner			
Teaching Plan:			
Unit No.	Unit Title	Teaching Methods	No. of Lectures
1.	Selections from Rigveda	Lecture , Power Point Presentation , Project	30
2.	Nirukta	Lecture	30

Evaluation Pattern

A) Continuous Internal Evaluation: Maximum Marks:

Method	Marks
Class Test	20
Assignment	10
Active class participation and attendance	10

B) Semester End Examination: Maximum Marks:

Question No	Unit	Type of Question	Marks
1.	Unit 1 Selections from Rigveda	Translate and annotate (any two out of three)	16
2.	Unit 1 Selections from Rigveda	Sukta appreciation (any one out of two)	14
3.	Unit 2 Nirukta	Long question (any one out of two)	15
4.	Unit 2 Nirukta	Write niruktis (any three out of five)	15

PASAN204 Ancient Indian Sciences (IKS)

Nomenclature of the Course	Ancient Indian Sciences (IKS)		
Class	MA		
Semester	II		
Course Code	23_PASAN204		
No. of Credits	02		
Nature	Theory		
Type	Major – Mandatory IV		
Course Outcomes:			
CO1. Get acquainted with the various fields of science and technology as found in Sanskrit texts.			
CO2: Make a comparative analysis of ancient scientific knowledge with the modern knowledge.			
CO3: Understand how various concepts of science were reflected in Sanskrit literature.			
CO4: Explore options for conducting scientific research involving Sanskrit texts.			
Syllabus:			
Unit No.	Unit Title	Sub titles (Learning Points)	
1	Introduction to Ancient Indian Sciences	Review of Scientific Literature in Sanskrit	
2	Sciences	2.1 Mathematics 2.2 Metallurgy 2.3 Astrology	
Prescribed Text/s (If any):			
Other Learning Resources recommended:			
1. Introduction to Indian Knowledge Systems: Concepts and Applications, B. Mahadevan, Vinayak Bhat, Nagendra Pavana.			
2. Indian Knowledge Systems, Kapil Kapoor, Awadhesh Singh.			
3. Ancient Hindu Science, Alok Kumar			
4. Science and Technology in Ancient Indian Texts, Bal Ram Singh, NathGirish, Umesh Kumar Singh.			
5. Methodology of Ancient Indian Sciences, W.K. Lele			
6. Scientific Knowledge in Sanskrit Literature, Nirmal Trikha.			
Teaching Plan:			
Unit No.	Unit Title	Teaching Methods	No. of Lectures
1.	Introduction to Ancient Indian Sciences	Lecture , Power Point Presentation	10
2	Sciences	Lecture , Power Point Presentation	20

Evaluation Pattern

A) Continuous Internal Evaluation: Maximum Marks:

Method	Marks
Class Test	10
Assignment	05
Active class participation and attendance	05

B) Semester End Examination: Maximum Marks:

Question No.	Unit	Type of Question	Marks
1.	Unit 1 and 2	Write paragraphs (any two out of three)	15
2.	Unit 1 and 2	Write Short Notes (any two out of three)	15

PASAN209 Vyakarana- Paniniyottara Vyakarana Parampara

Nomenclature of the Course		Vyakarana- Paniniyottara Vyakarana Parampara	
Class		MA	
Semester		II	
Course Code		25_PASAN209	
No. of Credits		04	
Nature		Theory	
Type		Major – Mandatory V	
Course Outcomes:			
CO1 - To make student acquainted with the problems / challenges while interpreting the treatises of Grammar.			
CO2 - To make students aware of Post Paninjan trends in the field of Sanskrit Grammar.			
CO3 - To develop the understanding regarding the importance of commentary tradition of Sanskrit texts.			
Syllabus:			
Unit No.	Unit Title	Sub titles (Learning Points)	
1	Metalanguage of grammar	Paribhashendushekara (Selected Paribhashas)	
2	Commentaries on Ashtadhyayi	Select Sutras from Karaka Prakarana with Kashika, Select Sutras from Karaka Prakarana with Nyasa and Padamanjari	
Prescribed Text/s (If any):			
Other Learning Resources recommended:			
Marathi Books-			
1. Paribhashendushekhar Marathi translation by N.D. Wadegaonkar, 1936.			
Hindi Books -			
1. Paribhashendushekbar, Narayana Mishra, Chaukhamba Publishers, 2001			
2. Paribhashendushekhar, Sadashiv Shastri, Chaukhamba Sanskrit Sansthan, Varanasi.			
3. Kashika, Jayshankarlal Tripathi and Sudhakar Malaviya. Tarabook Agency, Varanasi.			
Teaching Plan:			
Unit No.	Unit Title	Teaching Methods	No. of Lectures
1.	Metalanguage of grammar	Lecture	30
2.	Commentaries on Ashtadhyayi	Lecture	30

Evaluation Pattern

A) Continuous Internal Evaluation: Maximum Marks:

Method	Marks
Class Test	20
Assignment	10
Active class participation and attendance	10

B) Semester End Examination: Maximum Marks:

Question No.	Unit	Type of Question	Marks
1.	All Unit	Essay type question. (Any 1 out of 2)	15
2.	All Unit	Write shorts notes. (Any 2 out of 3)	15
3.	All Unit	Explain the Sutras (Any 2 out of 3)	15
4.	All Unit	Reference to context. (Any 3 out of 4)	15

R.E. Society's
R. P. Gogate College of Arts and Science and R. V. Jogalekar
College of Commerce, Ratnagiri (Autonomous)

Name of the Course	On Job Training
Course Code	23_PAOJTSAN210
Class	PG
Semester	II
No of Credits	4
Nature	Practical
Type	On Job Training
Relevance with Employability/ Entrepreneurship/ Skill development	On the job training provides learner with the opportunity to acquire hands on experience and practical skills required for specific job roles. It bridges the gap between theoretical knowledge and the practical requirements of the job. Learner can gain valuable insights into the industry practice, company culture, this experience makes them confident and competent candidate when applying for the position increasing the employability prospects. OJT is instrumental in skill development as it focuses on practical job specific competencies like technical skills, soft skills. Overall OJT enhances employability, foster entrepreneurship by providing valuable exposure in various field.

Guidelines and Evaluation pattern for On Job Training
(100 Marks)

Introduction:

Inclusion of On Job Training in the course curriculum of the PG and UG programme is one of the ambitious aspects in the programme structure. The main objective of inclusion of On Job Training is to inculcate ability to interpret particular aspect of the study in his/ her own words.

Guidelines for On Job Training:

Students will be required to undertake a designated project or tasks in an organization or industry relevant to their field of study. The course aims to provide students with practical exposure and hands-on experience in a professional work environment related to their field of study.

Course Objectives:

By the end of the course, students should be able to:

1. Gain exposure to real-world insights and apply theoretical knowledge to practical situations
2. Enhance skills regarding problem-solving, decision-making, and communication skills.
3. Understand organizational dynamics and work culture.
4. Build industry connections and networking opportunities.

Course Duration:

Minimum **120 hours** of On Job Training with an Organization /Private firm.

- The theme of the OJT should be based on any study area of the Major course.
- Project Report should be of minimum 30 pages.
- Experience Certificate is Mandatory.

Report Structure:

The students will be required to submit a comprehensive report at the end of the On-the-Job Training. A project report has to be brief in content and must include the following aspects:

a) Title Page:

Mentioning the title of the report, name of the student, program, institution, and the period of training.

b) Certificate of Completion:

A certificate issued by the organization or supervisor confirming the successful completion of the training.

c) Declaration:

A statement by the student declaring that the report is their original work and acknowledging any assistance or references used.

d) Acknowledgments:

Recognizing individuals or organizations that provided support, guidance, or resources during the training.

e) Table of Contents:

Providing a clear outline of the report's sections and page numbers.

f) Executive Summary:

A bird's eye view of your entire presentation has to be precisely offered under this category.

g) Introduction on the Company:

A concise representation of company/ organization defining its scope, products/ services and its SWOT analysis.

h) Your Role in the Organization during the On Job Training:

The key aspects handled, the department under which you were deployed and brief Summary report duly acknowledged by the reporting head.

i) Challenges and overcoming of challenges:

The challenges confronted while churning out theoretical knowledge into practical world.

j) Conclusion:

A brief overview of your experience and suggestions to bridge the gap between theory and practice.

k) Appendix:

- 1.1 Appendix I: OJT Undertaking
- 1.2 Appendix II: Draft Resume Template
- 1.3 Appendix III: Organization Outreach Letter
- 1.4 Appendix IV(A/B): A) Relieving Letter of Student (for fulltime OJT) B)Relieving Letter of Student (for parttime OJT)
- 1.5 Appendix V: Relieving Letter of Student from organization
- 1.6 Appendix VI: Student Diary (Log) Recording Format
- 1.7 Appendix VII: Attendance Sheet
- 1.8 Appendix VIII: Supervisor Evaluation of Intern
- 1.9 Appendix IX: Student Feedback of OJT
- 1.10 Appendix X: Performance for Evaluation of OJT by Institute

Broad guidelines for project report:

The project report based on On Job Training shall be prepared as per the broad guidelines given below:

- Font type: Times New Roman / for Marathi kokil (Font size :16)/ mangal (Font size :12)
- Font size: 12-For content, 14-for Title
- Line Space: 1.5-for content and 1-for in table work
- Paper Size: A4
- Margin: in Left-1.5, Up-Down-Right-1
- The Project Report shall be bounded.

Course Outcomes:

1. Apply theoretical knowledge and concepts acquired during the academic program to real-world work scenarios.
2. Develop practical skills and competencies necessary for successful professional engagement.
3. Demonstrate effective problem-solving, decision-making, and critical thinking abilities in a work environment.
4. Adapt to and navigate organizational dynamics and work culture in the chosen industry.
5. Prepare a comprehensive report documenting the training/project experience, findings, and recommendations.

Rubric for Evaluation of 'On the Job Training' Project

Criteria	Marks	Description
Project Report (60 Marks)		
a) Title Page	02	Properly formatted with title, student name, program, institution, and training period.
b) Certificate of Completion	05	Inclusion of a valid certificate from the organization/supervisor.
c) Declaration	01	A clear statement of originality and acknowledgment of assistance.
d) Acknowledgments	02	Proper recognition of support and guidance received.
e) Table of Contents	05	Clear and accurate outline of the report's sections with page numbers.
f) Executive Summary	05	Concise overview of the entire presentation.
g) Introduction on the Company	05	Detailed representation of the company/organization including its scope, products, and services.
h) Role in the Organization	10	Comprehensive description of key aspects handled, department deployment, and summary report acknowledged by the reporting head.
i) Challenges and Overcoming Challenges	05	Insightful analysis of challenges faced and methods used to overcome them.
j) conclusion	05	Brief overview of the experience with suggestions to bridge the gap between theory and practice.
Appendix:		
Appendix I: OJT Undertaking	15	Mandatory inclusion
Appendix II: Draft Resume Template		Mandatory inclusion
Appendix III: Organization Outreach Letter		Mandatory inclusion
Appendix IV: Relieving Letter of Student		Mandatory inclusion
Appendix V: Student Diary (Log) Recording Format		Mandatory inclusion
Appendix VI: Attendance Sheet		Mandatory inclusion
Appendix VII: Supervisor Evaluation of Intern		Mandatory inclusion
Appendix VIII: Student Feedback of OJT		Mandatory inclusion
Appendix IX: Performance for Evaluation of OJT by Institute		Mandatory inclusion

Documentation and Presentation (40 Marks)		
Quality and effectiveness of presentation	10	Assesses the clarity, engagement, and overall impact of the presentation in conveying the report objectives and outcomes.
Depth of knowledge and demonstrated skills	10	Evaluates the understanding and practical application of key concepts, techniques, and skills relevant to the report.
Relevance of learning experience	05	Measures how well the training experience aligns with the trainee's career goals and the industry's practical requirements.
Practical applications	10	Assesses the trainee's ability to effectively apply learned skills and knowledge to real tasks and challenges during the training project.
Understanding of Organizational Dynamics	05	Insight into organizational structure, culture, and dynamics.
Total Marks	100	

Appendices

Appendix I: OJT Undertaking

1. Student Name:	
2. Class	
3. Roll No	
4. UID	
5. ABC ID	
6. Current Address	
7. Residence Address	
8. Email id	
9. Mobile Nos.	
10. Aadhar Number	
11. Mode of OJT	Online /Offline
I confirm that I agree with the terms, conditions, and requirements of the OJT Policy	
Student Signature:	
Date:	
I confirm that the student has attended the OJT orientation and has met all paperwork and process requirements to participate in the OJT program, and has received approval from his/her mentor.	
Sign of Department Faculty Coordinator	
Date:	

Appendix II: Draft Resume Template

Name:

Contact Number and Email ID:

Education:

(HEI / COLLEGE) Name:

Year:

Degree:

Specialization:

SGPA:(PG SEMESTER I)

College Name: <bachelor's degree>

Year:

Degree:

Specialization:

CGPA:

OJT / Work Experience – Yes / No

If YES

Organization:

Year:

Project:

Brief:

Academic Experience:

Other Achievements and Personal Interests

- List other achievements also in reverse chronological order
- Leadership positions held outside of your formal work environment
- Personal interests and accomplishments that will distinguish you from other applicants
- Volunteer service/Social Work

Appendix III: Organization Outreach Letter

< (HEI) /College Name Letter Head>

To,

The (Manager, HR)

.....

Subject: Request for 120 hours_OJT of Students pursuing < >

Dear Sir,

The college (HEI) name established in <year>, < (HEI /college name) >, Maharashtra reflects the vision of leading industrialists and educationalists. Institute is accredited with '<>' grade by NAAC in [Month year]. The HEI /college name has been recognized about it's over all academic excellence and infrastructure.

In view of the above, I request your good self to allow our following (no. of students) students for practical raining in your esteemed organization. Kindly accord your permission and give at least one-week time for students to join training after confirmation.

Sr. No.	Name	Roll no.	Year	Department

The resumes of these students are attached with this letter. If vacancies exist, kindly do plan for Interviews for the students in above branches.

A line of confirmation will be highly appreciated.

Yours sincerely,

Nodal Officer/TPO

< HEI /college name and Date>

Appendix IV: A) Relieving Letter of Student (for fulltime OJT)

< HEI /college name Letter Head>

To,

The General Manager (HR)

.....

Subject: Relieving letter of student

Dear Sir,

Kindly refer your letter/e-mail dated -----on the above cited subject. As permitted by your good self the following students will undergo Industrial OJT in your esteemed organization under your sole guidance and direction.

Sr. No.	Name	Roll no.	Year	Department

This training being an essential part of the curriculum, the following guidelines have been prescribed in the curriculum for the training. You are therefore, requested to please issue following guidelines to the concerned student mentor.

- OJT schedule may be prepared and a copy of the same may be sent to us.
- Each student is required to prepare OJT diary and report.
- Kindly check the OJT diary of the student daily.
- Issue instruction regarding working hours during training and maintenance of the attendance record

You are requested to evaluate the student’s performance on the basis of grading i.e. Excellent, Very Good, Satisfactory and Non-Satisfactory on the below mentioned factors:

- Attendance and general behavior
- Relation with workers and supervisors
- Initiative and efforts in learning
- Knowledge and skills improvement
- Contribution to the organization

The performance report may please be forwarded to the undersigned on completion of training in sealed envelope.

Your efforts in this regard will positively enhance knowledge and practical skills of the students, your cooperation will be highly appreciated, and we shall feel obliged.

The students will abide by the rules and regulation of the organization and will maintain a proper discipline with keen interest during their OJT. The students will report to you on dated _____along with a copy of this letter.

Yours sincerely,

Nodal Officer/TPO

< HEI /college name and Date>

Appendix IV: B) Relieving Letter of Student (for parttime OJT)

< HEI /college name Letter Head>

To,

The General Manager (HR)

.....

Subject: Relieving letter of student

Dear Sir,

Kindly refer your letter/e-mail dated -----on the above cited subject. As permitted by your good self the following students will undergo Industrial OJT in your esteemed organization under your sole guidance and direction. The students will attend their OJT after completing their daily college work as part of their academic curriculum.

Sr. No.	Name	Roll no.	Year	Department

This training being an essential part of the curriculum, the following guidelines have been prescribed in the curriculum for the training. You are therefore, requested to please issue following guidelines to the concerned student mentor.

- OJT schedule may be prepared and a copy of the same may be sent to us.
- Each student is required to prepare OJT diary and report.
- Kindly check the OJT diary of the student daily.
- Issue instruction regarding working hours during training and maintenance of the attendance record

You are requested to evaluate the student’s performance on the basis of grading i.e. Excellent, Very Good, Satisfactory and Non-Satisfactory on the below mentioned factors:

- Attendance and general behavior
- Relation with workers and supervisors
- Initiative and efforts in learning
- Knowledge and skills improvement
- Contribution to the organization

The performance report may please be forwarded to the undersigned on completion of training in sealed envelope.

Your efforts in this regard will positively enhance knowledge and practical skills of the students, your cooperation will be highly appreciated, and we shall feel obliged.

The students will abide by the rules and regulation of the organization and will maintain a proper discipline with keen interest during their OJT. The students will report to you on dated _____along with a copy of this letter.

Yours sincerely,

Nodal Officer/TPO

< HEI /college name and Date>

Appendix V: Relieving Letter of Student from organization

<Organization Letter Head>

To,
The Principal
[College Name]
[College Address]

Subject: Relieving Letter for Student

Dear Sir,

This is to certify that the following students from your esteemed institution have successfully completed their Industrial OJT in our organization as per the guidelines provided:

Sr. No.	Name	Roll no.	Year	Department

The students were under the supervision and guidance of our mentors and were engaged in various projects/tasks as part of their training. They have followed the rules and regulations of our organization and maintained a proper discipline throughout the OJT period.

Performance Evaluation:

The performance of the students has been evaluated based on the following criteria:

- Attendance and General Behavior
- Relation with Workers and Supervisors
- Initiative and Efforts in Learning
- Knowledge and Skills Improvement
- Contribution to the Organization

We have provided each student with feedback on their performance, which we hope will assist in their continued academic and professional growth. The detailed performance reports are enclosed in sealed envelopes for your reference.

We appreciate the opportunity to collaborate with your institution in providing practical exposure to the students and look forward to future engagements.

Yours sincerely,
[Signature]
[Name]
General Manager (HR)
[Company Name]
[Date]

Appendix VII: Attendance Sheet

<Organization Letter Head>

Name & Address of Organization

Name of the Student	
Roll Number	
Name of Course	
Date of Commencement of Training	
Date of Completion of Training	

Month and Year:

Week	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

- Attendance Sheet should remain affixed in Daily Training Diary. Do not remove or tear it off.
- Holidays should be marked in Red Ink in attendance column. Absent should be marked as 'A' in Red Ink.

Name and Signature with date of OJT Supervisor _____

Appendix VIII: Supervisor Evaluation of Intern

<Organization Letter Head>

Student Name: _____ Date: _____

Work Supervisor: _____ Title: _____

Organization: _____

OJT Address: _____ Dates

of OJT: From _____ To _____

Please evaluate intern by indicating the frequency with which you observed the following behaviours:

Parameters	Needs Improvement	Satisfactory	Good	Excellent
1. Behaviours				
2. Performs in a dependable manner				
3. Cooperates with co-workers and supervisors				
4. Shows interest in work				
5. Learns quickly				
6. Shows initiative				
7. Produces high quality work				
8. Accepts responsibility				
9. Accepts criticism				
10. Demonstrates organizational skills				
11. Uses technical knowledge and expertise				
12. Shows good judgment				
13. Demonstrates creativity/originality				
14. Analyzes problems effectively				
15. Is self-reliant				
16. Communicates well				
17. Writes effectively				
18. Has a professional attitude				
19. Gives a professional appearance				
20. Is punctual				
21. Uses time effectively				

Overall performance of student intern (circle one):

(Needs improvement / Satisfactory / Good / Excellent)

Additional comments, if any: _____

Signature of Industry supervisor: _____

Manager: _____

Appendix IX: Student Feedback of OJT

(To be filled by Students after OJT completion)

Student Name: _____ Date: _____
 Industrial Supervisor: _____ Title: _____
 Supervisor Email: _____ OJT is: ___Paid ___Unpaid___
 Organization: _____
 OJT Address: _____
 Faculty Coordinator: _____ Department: _____
 Dates of OJT: From _____ To _____

Give a brief description of your OJT work (title and tasks for which you were responsible):
 Was your OJT experience related to your major area of study?

- Yes, to a large degree
- Yes, to a slight degree
- No, not related at all

Indicate the degree to which you agree or disagree with the following statements.

This experience has:	Strongly Agree	Agree	No opinion	Disagree	Strongly Disagree
1. Given me the opportunity to explore a career field					
2. Allowed me to apply classroom theory to practice					
3. Helped me develop my decision-making and problem-solving skills					
4. Expanded my knowledge about the work world prior to permanent employment					
5. Helped me develop my written and oral communication skills					
6. Provided a chance to use leadership skills (influence others, develop ideas with others, stimulate decision-making and action)					
7. Expanded my sensitivity to the ethical implications of the work involved					
8. Made it possible for me to be more confident in new situations					
9. Given me a chance to improve my interpersonal skills					
10. Helped me learn to handle responsibility and use my time wisely					
11. Helped me discover new aspects of myself that					

I didn't know existed before					
12. Helped me develop new interests and abilities					
13. Helped me clarify my career goals					
14. Provided me with contacts which may lead to future employment					
15. Allowed me to acquire information and/ or use equipment not available at my Institute					

- In the Institute OJT program, faculty members are expected to be mentors for students. Do you feel that your faculty coordinator served such a function? Why or why not?
- How well were you able to accomplish the initial goals, tasks and new skills that were set down in your learning contract? In what ways were you able to take a new direction or expand beyond your contract? Why were some goals not accomplished adequately?
- In what areas did you most develop and improve?
- What has been the most significant accomplishment or satisfying moment of your OJT?
- What did you dislike about the OJT?
- Considering your overall experience, how would you rate this OJT? (Circle one).
- -Satisfactory/ Good/ Excellent
- Give suggestions as to how your OJT experience could have been improved. (Could you have handled added responsibility? Would you have liked more discussions with your professor concerning your OJT? Was closer supervision needed? Was more of an orientation required?)

<Signature of Student>

<Name, Roll number, Date>

Appendix X: Performa for Evaluation of OJT by Institute

< HEI /college name Letter Head>

1. Name of Student: _____
2. Mob. No.: _____
3. Roll No.: _____
4. Branch/Semester: _____
5. Period of Training: _____
6. Home Address with contact No. _____
7. Address of Training Site: _____
8. Address of Training Providing Agency: _____
9. Name/Designation of Training In- charge: _____
10. Type of Work: _____
11. Date of Evaluation: _____
12. Please rate the following: _____

Sr.no.	Particular	Marks
1	Project Report	60 Marks
2	Documentation and Presentation	40 Marks

Overall Marks: _____.

Additional Remarks:_____.

Signature of Faculty Mentor: _____.

Format

1 st page (Main Page)

Title of the Report

a Project Submitted

To

R. P. Gogate college of Arts & Science and

R.V. Jogalekar College of Commerce, Ratnagiri (Autonomous)

Under

University of Mumbai

For partial completion of the degree

of

Master of Science/ Commerce/ Arts

Under the Faculty of Science/ Commerce/ Arts

By

Name of Student

Under the Guidance

of

Name of the Guiding Teacher

R. P. Gogate college of Arts & Science and

R.V. Jogalekar College of Commerce, Ratnagiri (Autonomous)

Near District Court

Month and Year

On separate page

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[Company/Institution Logo]

CERTIFICATE OF COMPLETION

This is to certify that [Student's Full Name] [Student's Roll Number], has successfully completed the Academic On-the-Job Training Programme at [Company/Institution Name]

This training covered a period of 120 hours, during which [he/she] actively participated and demonstrated excellent dedication and commitment to learning.

The following work was performed by [him/her]:

- [Brief description of the work performed during the training period]

This training has provided [him/her] with valuable insights and practical experience in [relevant field/industry]. [He/She] has exhibited commendable skills, enthusiasm, and a keen interest in learning.

Certifying Authority:

[Name and

Designation]

[Company/Institution

Name] [Contact

Information] [Date]

[Seal/Signature]

On separate page

Declaration by learner

I the undersigned Miss/Mr. _____
[Name of the learner] here by, declare that work embodied in this project work titled
_____ forms my own contribution to project work carried out under the guidance
of [Name of the guiding teacher]

I, here by further declare that all information of this document has been obtained and presented
in accordance with academic rules and ethical conduct.

Name and Signature of the learner

Certified by
Name and signature of the Guiding Teacher

On separate page

Acknowledgment

(Model structure of the acknowledgement)

To list who all have helped me is difficult because they are so numerous and the depth is so enormous.

I would like to acknowledge the following as being idealistic channels and fresh dimensions in the completion of this project.

I thank the **R. P. Gogate college of Arts & Science and R.V. Jogalekar College of Commerce, Ratnagiri (Autonomous)** for giving me opportunity to do this project.

I would like to thank my Principal, Prof. Dr M.R. Sakhalkar Sir for providing the necessary facilities required for completion of this project.

I take this opportunity to thank our Coordinator (Name of VP or HOD) for his/her moral support and guidance.

I would also like to express my sincere gratitude towards my project guide _____ whose guidance and care made the project successful.

I would like to thank my College Library, for having provided various reference books and magazines related to my project.

Lastly, I would like to thank each and every person who directly or indirectly helped me in the completion of the project especially my Parents and Peers who supported me throughout my project.