



**R.P. Gogate College of Arts & Science
And
R.V. Jogalekar College of Commerce
(Autonomous), Ratnagiri**

**Bachelor of Arts (BA Political Science)
Programme
Integrated Programme
III To IV Semesters
*Course Structure***

**Under Choice Based Credit System
(CBCS)**

**To be implemented from Academic Year-
2024-2025**

S. N.	Type of the Course	No. of Cr.	Course Code	Nomenclature	S. N.	Type of the Course	No. of Cr.	Course Code	Nomenclature
Semester III					Semester IV				
1	Major / Minor	4	24_UA POL301	Understanding Political Theory & Concepts	1	Major / Minor	4	24_UA POL401	Key Concepts in Politics
2	Major / Minor	2	24_UA POL302	Public Administration	2	Major / Minor	2	24_UA POL402	Indian Administration
3	VSC	2	24_UA VSC POL301	Political Journalism : I	3	VSC	2	24_UA VSC POL401	Political Journalism : II
4	FP	2	24_UA FPPOL	Field Project					
Titles of certificate/ skill enhancement/ vocational skill courses submitted under PM USHA DPR									
1.	Certificate Course	-	-	Citizens, Law and Rights	1	SEC	-	--	Introduction to Parliamentary Affairs

Syllabus for Bachelor of Political Science for the year 2024-25		
Nomenclature of the Course	Understanding Political Theory & Concepts	
Class	SYBA	
Semester	III	
Course Code	24_UAPOL301	
No. of Credits	4	
Nature	Theory	
Type	Major (Mandatory) / Minor	
Course Outcomes:		
CO1: Learner will be able to understand basic key concepts and sub themes of Political Science as a discipline.		
CO2: Learner will be able to understand to different approaches to political theory and concepts.		
Syllabus:		
Unit No.	Unit Title	Sub titles (Learning Points)
1	Introduction to Political Theory	1.1 Definition, Nature, Scope and Significance of Political Theory 1.2 Approaches to the Study of Political Theory : Traditional 1.3 Approaches to the Study of Political Theory : Contemporary 1.4 Decline of Political Theory
2	State and Nation	2.1 State 2.2 Nation 2.3 Nation – State 2.4 Citizenship
3	Power, Authority, Legitimacy and Influence	2.1 Power 2.2 Authority 2.3 Legitimacy 2.4 Influence
4	Concept of Law and Political Obligation	4.1 Concept of Law 4.2 Political Obligation 4.3 Right to Resist 4.4 Sovereignty
References :		
<ol style="list-style-type: none"> 1. Political Theory, Textbook in Political Science for Class XI, NCERT, New Delhi 2. Bhargava, Rajeev and Ashok Acharya (eds), 2008, Political Theory: An Introduction, New Delhi, Pearson. 3. Gauba, O.P., 2011, An Introduction to Political Theory, Macmillan Publishers India Ltd., 4. Gokhle, B.K., 1999, Political Science theory and governmental machinery, Mumbai, Himalaya Publishing House. 5. Heywood, Andrew, 2002, Politics, New York, Palgrave Foundations 6. Heywood, Andrew, 2008, Political Theory An Introduction, New York, Palgrave Foundations, 7. Heywood, Andrew, 2005, Key Concept of Politics, New York, Palgrave 		

Foundations.

8. Verma, S.P., 2003, Modern Political Theory, New Delhi, MacMillan.
9. गाभा, ओ. पी., २०१५, राजनीतिशास्त्र परिचय (मराठी अनुवाद : तुकाराम जाधव) पुणे, के. सागर.
10. भार्गव राजीव आणि आचार्य अशोक (संपा.) अनुवाद : हेमंत बनसोडे, २००८, राजकीय सिद्धांत परिचय, नवी दिल्ली, पियर्सन.
11. भोळे भास्कर, राजकीय सिद्धांत आणि विश्लेषण, नागपूर, पिंपळापुरे प्रकाशन.
12. व्होरा राजेंद्र आणि पळशीकर सुहास, (संपा.), १९८७, राज्यशास्त्र कोश, पुणे, दास्ताने आणि कं.

Teaching Plan:

Unit No.	Unit Title	Teaching Methods	No. of Lectures
1	Introduction to Political Theory	Chalk and Talk	15
2	State and Nation	Chalk and Talk, AV resources	15
3	Power, Authority, Legitimacy and Influence	Chalk and Talk, AV resources	15
4	Concept of Law and Political Obligation	Chalk and Talk	15

Evaluation Pattern

A) Continuous Internal Evaluation: Maximum Marks: 40

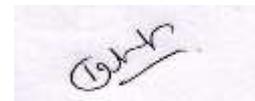
Method	Marks
(Class test, home assignment, seminar, viva voce, report submission, active class participation and attendance, etc.)	
Class test	20
Home assignment	10
Active class participation and attendance	10

B) Semester End Examination: Maximum Marks: 60

Question No. and Sub questions (If any) (E.g. Q. 1 a) ...	Unit and sub unit (with number and title)	Type of Question (Essay / short note / Objective / Diagram, etc.)	Marks
Q.1 or Q.1	1	Essay Type	15
Q.2 or Q.2	2	Essay Type	15
Q.3 or Q.3	3	Essay Type	15
Q.4 or Q.4	4	Essay Type	15

Date: 23/04/2024

Place: Ratnagiri



Chairperson and HoD

Syllabus for Bachelor of Political Science for the year 2024-25		
Nomenclature of the Course	Key Concepts in Politics	
Class	SYBA	
Semester	IV	
Course Code	UAPOL401	
No. of Credits	4	
Nature	Theory	
Type	Major (Mandatory) / Minor	
Course Outcomes:		
CO1: The Learner will be able to critically discuss the basic political values related with our Socio-Political life.		
CO2: The Learner students learn to evaluate philosophical basis of the ideas and thoughts in todays Context		
CO2: Learner will be able to understand meaning and types of democracy, safeguard & challenges to democracy in contemporary age,		
CO3: Learner will be able to understand meaning, structure, role, co-relation and relevance of Political Parties, Political Leadership, ideologies and Public opinion		
Syllabus:		
Unit No.	Unit Title	Sub titles (Learning Points)
1	Political Values	1.1 Rights & Duties 1.2 Liberty & Equality 1.3 Justice 1.4 Fraternity
2	Government & Political System	3.1 Meaning & Definition 3.2 Classification 3.3 Unitary & Federal Government 3.3 Parliamentary Government and Presidential Government
3	Working Democracy	3.1 Meaning, Definition, Features, Merits & Demerits 3.2 Origin and Development 3.3 Forms of Democracy 3.4 Conditions for the Successful Working of Democracy and Justification of Democracy
4	Political Parties & Leadership, Political Ideologies & Public Opinion	4.1 Political Parties 4.2 Political Leadership 4.3 Political Ideology 4.4 Public Opinion
References :		
1. Political Theory, Textbook in Political Science for Class XI, NCERT, New Delhi		
2. Gauba, O.P., 2011, An Introduction to Political Theory, Macmillan Publishers India Ltd.,		
3. Gokhle, B.K., 1999, Political Science theory and governmental machinery, Mumbai, Himalaya Publishing House.		
4. Heywood, Andrew, 2002, Politics, New York, Palgrave Foundations		
5. Heywood, Andrew, 2008, Political Theory An Introduction, New York, Palgrave Foundations.		

6. Heywood, Andrew, 2008, Political Ideology, New York, Palgrave Foundations.
7. Heywood, Andrew, 2005, Key Concept of Politics, New York, Palgrave Foundations.
8. गर्गे, स. मा., १९६०, सुलभ राज्यशास्त्र, पुणे, एस. आर. देशमुख प्रकाशन.
9. गर्गे, स. मा., १९६०, राज्यशासन, पुणे, एस. आर. देशमुख प्रकाशन.
10. गद्रे, दि. का., १९७५, आधुनिक राजकीय विश्लेषण, पुणे, महाराष्ट्र विद्यापीठ ग्रंथनिर्मिती मंडळकरिता कॉन्टीनेटल प्रकाशन.
11. गद्रे, दि.का., बाचल वि. मा., इक्बाल नसीम, १९७९, राज्यशास्त्र विचार, पुणे, महाराष्ट्र विद्यापीठ ग्रंथनिर्मिती मंडळकरिता, कॉन्टीनेटल प्रकाशन.
12. गाभा, ओ. पी., २०१५, राजनीतिशास्त्र परिचय (मराठी अनुवाद : तुकाराम जाधव) पुणे, के. सागर.
13. दाभोळकर, नरेंद्र आणि शिरसाठ विनोद (संपा.), २००९, तत्त्वप्रणाली आणि अंमलबजावणी, पुणे, साधना.
14. भार्गव राजीव आणि आचार्य अशोक (संपा.) अनुवाद : हेमंत बनसोडे, २००८, राजकीय सिद्धांत परिचय, नवी दिल्ली, पियर्सन.
15. भोळे भास्कर, १९८८, राजकीय सिद्धांत आणि विश्लेषण, नागपूर, पिंपळापुणे प्रकाशन.
16. भोळे भास्कर, २००८, राजकीय विश्लेषण, नागपूर, पिंपळापुणे प्रकाशन.
17. व्होरा राजेंद्र आणि पळशीकर सुहास, (संपा.), १९८७, राज्यशास्त्र कोश, पुणे, दास्ताने आणि कं.

Teaching Plan:

Unit No.	Unit Title	Teaching Methods	No. of Lectures
1	Political Values	Chalk and Talk, AV Recourses	15
2	Government & Political System	Chalk and Talk, AV resources	15
3	Working Democracy	Chalk and Talk, AV resources	15
4	Political Parties & Leadership, Political Ideologies & Public Opinion	Chalk and Talk, AV resources	15

Evaluation Pattern

A) Continuous Internal Evaluation: Maximum Marks: 40

Method	Marks
(Class test, home assignment, seminar, viva voce, report submission, active class participation and attendance, etc.)	
Class test	20
Home assignment	10
Active class participation and attendance	10

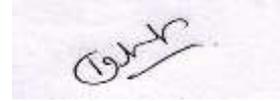
B) Semester End Examination: Maximum Marks: 60

Question No. and Sub questions (If any) (E.g. Q. 1 a) ...	Unit and sub unit (with number and title)	Type of Question (Essay / short note / Objective / Diagram, etc.)	Marks
Q.1 or Q.1	1	Essay Type	15
Q.2 or Q.2	2	Essay Type	15

Q.3 or Q.3	3	Essay Type	15
Q.4 or Q.4	4	Essay Type	15

Date : 23/04/2024

Place: Ratnagiri



Chairperson and HoD

Syllabus for Bachelor of Political Science for the year 2024-25			
Nomenclature of the Course	Public Administration		
Class	SYBA		
Semester	III		
Course Code	24_UAPOL302		
No. of Credits	2		
Nature	Theory		
Type	Major (Mandatory) / Minor		
Course Outcomes:			
CO1: Learner will be able to understand and explain the meaning and importance, evolution and changing nature of Public Administration .			
CO2: Learner will be able to evaluate the functioning of Public Administration and Private Administration			
CO3: They will able to explain the concepts of administration and organization.			
CO4: They will able to understand contemporary techniques in administration.			
Syllabus:			
Unit No.	Unit Title	Sub titles (Learning Points)	
1	Introduction to Public Administration	1.1. Meaning & Definition, Nature, Scope and Significance 1.2. Origin and Development of Public Administration as a Discipline 1.3 Public and Private Administration, New Public Administration and New Public Management	
2	Principles of Organization	2.1 Hierarchy - Delegation 2.2 Unity of Command, Span of Control 2.3 Co-ordination, Centralization- Decentralization	
3	Contemporary Techniques and Practices in Administration	3.1. Good Governance 3.2. Digital Governance 3.3. Public-Private Partnership (PPP)	
References :			
1. Avasthi, Amreswar and Maheshwari Shriram, 2000, <i>Public Administration</i> , Agra, Laxmi Narayan Agarwal Publications.			
2. Bhattacharya, Mohit, 2008, <i>New Horizons of Public Administration</i> , New Delhi, Jawahar Publications.			
3. Chakrabarty, Bidyut, and Bhattacharya Mohit (ed.), 2005, <i>Public Administration a Reader</i> , Oxford University Press.			
4. पाटील, बी.बी., २००९, लोकप्रशासन, कोल्हापूर, फडके प्रकाशन			
5. बंग, के. आर., २०१५, लोकप्रशासन तत्वे आणि सिद्धांत, औरंगाबाद, विद्या बुक्स पब्लि.			
6. व्होरा राजेंद्र आणि पळशीकर सुहास, (संपा.), १९८७, राज्यशास्त्र कोश, पुणे, दास्ताने आणि कं.			
Teaching Plan:			
Unit No.	Unit Title	Teaching Methods	No. of Lectures
1	Introduction to Public Administration	Chalk and Talk, AV Recourses	10

2	Principles of Organization	Chalk and Talk, AV resources	10
3	Contemporary Techniques and Practices in Administration	Chalk and Talk, AV resources	10

Evaluation Pattern

A) Continuous Internal Evaluation: Maximum Marks: 20

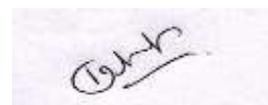
Method	Marks
(Class test, home assignment, seminar, viva voce, report submission, active class participation and attendance, etc.)	
Class test	10
Home assignment, active class participation and attendance	10

B) Semester End Examination: Maximum Marks: 30

Question No. and Sub questions (If any) (E.g. Q. 1 a) ...	Unit and sub unit (with number and title)	Type of Question (Essay / short note / Objective / Diagram, etc.)	Marks
Q.1 or Q.1	1	Essay Type	10
Q.2 or Q.2	2	Essay Type	10
Q.3 or Q.3	3	Essay Type	10

Date : 23/04/2024

Place: Ratnagiri



Chairperson and HoD

Syllabus for Bachelor of Political Science in for the year 2024-25			
Nomenclature of the Course	Indian Administration		
Class	SYBA		
Semester	IV		
Course Code	24_UAPOL402		
No. of Credits	2		
Nature	Theory		
Type	Major (Mandatory) / Minor		
Course Outcomes:			
CO1: Lerner's will be able to closely examine the evolution and changing nature of Indian Administration.			
CO2: They will be able to understand Personnel and Financial Administration in India.			
CO3: They will be know structure, recruitment process of Civil Services Examinations.			
CO4: They will understand contemporary problem, issues in Indian administration.			
Syllabus:			
Unit No.	Unit Title	Sub titles (Learning Points)	
1	Introduction to Indian Administration	1.1 Evolution and Constitutional Context 1.2 Salient features 1.3 Ethics and Integrity in administration and contemporary Issues.	
2	Personnel Administration	2.1 Recruitment Agency : Union Public Service Commission and Maharashtra Public Service Commission 2.2 Recruitment Process : All India Services, Central Services, State Services 2.3. Training: All- India Services, Central Services, State Services (Maharashtra)	
3	Financial Administration	3.1. Meaning and Definition and importance 3.2 Budget : Types, Techniques for Good Budget 3.3 Budgetary Process in India	
References :			
1. Avasthi, Amreswar and Maheshwari Shriram, 2000, <i>Public Administration</i> , Agra, Laxmi Narayan Agarwal Publication.			
2. Maheshwari Shriram, 1968, <i>Indian Administration</i> , Hyderabad, Orient Longman Limited.			
3. पाटील, बी. बी., २००९, लोकप्रशासन, कोल्हापूर, फडके प्रकाशन.			
4. बंग, के. आर., २०१३, कर्मचारी व वित्तप्रशासन, औरंगाबाद, विद्या बुक्स पब्लि.			
5. व्होरा राजेंद्र आणि पळशीकर सुहास, (संपा.), १९८७, राज्यशास्त्र कोश, पुणे, दास्ताने आणि कं.			
Teaching Plan:			
Unit No.	Unit Title	Teaching Methods	No. of Lectures
1	Introduction to Indian Administration	Chalk and Talk, AV Recourses	10
2	Personnel Administration	Chalk and Talk, AV resources	10
3	Financial	Chalk and Talk, AV resources	10

	Administration		
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Evaluation Pattern

A) Continuous Internal Evaluation: Maximum Marks: 20

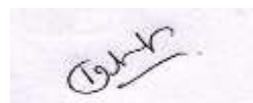
Method	Marks
(Class test, home assignment, seminar, viva voce, report submission, active class participation and attendance, etc.)	
Class test	10
Home assignment, active class participation and attendance	10

B) Semester End Examination: Maximum Marks: 30

Question No. and Sub questions (If any) (E.g. Q. 1 a) ...	Unit and sub unit (with number and title)	Type of Question (Essay / short note / Objective / Diagram, etc.)	Marks
Q.1 or Q.1	1	Essay Type	10
Q.2 or Q.2	2	Essay Type	10
Q.3 or Q.3	3	Essay Type	10

Date : 23/04/2024

Place: Ratnagiri



Chairperson and HoD

Syllabus for Bachelor of Political Science in for the year 2024-25

Nomenclature of the Course	Political Journalism : I
Class	SYBA
Semester	III
Course Code	24_UAVSCPOL301
No. of Credits	2
Nature	Practical
Type	VSC

Course Outcomes:

CO1 : Learners will be able to introduce the field of Political Journalism.

CO2: Learners will be able to understand and analyses Complex relationship between the Communication, media and power politics.

CO3 : Critical appraisal of practices of political image management, campaigns, propaganda and Censorship.

Syllabus:

Unit No.	Unit Title	Sub titles (Learning Points)
1	Introduction to Political Journalism	1.1 Meaning and Definition, Scope, Changing Nature 1.2 Different dimensions of Journalism 1.3 Skills and Ability for Good Political Journalist
2	Agencies of Political Journalism	2.1 Print Media 2.2 Electronic Media 2.3 Web
3	Methods of Political Journalism	3.1 Reporting of Political Events 3.2 Political Interview 3.3 Commentary of Legislation

References :

1. Borhade Shekhar, 2019, *India & USA's Strategic Dilemma in a Fractured World Order*, Ahmednagar, Suvarnshilp Publications.
2. Carey Jams W & Cates A., 2004, *Journalism*, West Port, London, Laibraries Unlimited.
3. Hacker, K and Van Dijk J, 2000, *Digital Democracy: Issues of Theory and Practice*, Thousand Oaks, Sage.
4. Hague, B & Loader, B., 1999, *Digital Democracy , Discourse and Decision Making in the Information Age*, New York, Rutledge.
5. Kamath M. V., 2002, *Professional Journalism*, New Delhi, Vikas Publishing House Pvt. Ltd.
6. Sardesai Rajdeep, 2020, *How Modi Won India*, Noida, Harper Collins India.
7. R. Ramkrishnan, 1994, *Press & Politics in an Indian State*, Hyderabad, Delta Publishing House.
8. Reese, S.D., Gandy, O.H. Grant, A.E., 2001, *Framing Public Life – Perspectives on Media and Our Understanding of the Social World*, LEA, Mahwah.
9. Roy Barun, 2001, *Beginners Guide to Journalism*, Mumbai, PustakMahal.
10. Trent, J.S. &Friedenburg R. V., 1995, *Political Campaign Communication*, Westport, Praeger.
11. आमले रवी, २०२० प्रोपगंडा, पुणे, मनोविकास.
12. बोराटे योगेश, २०१९ सोशल मीडिया, धुळे, अथर्व पब्लिकेशन.

13. चतुर्वेदी एन. पी. जनसंचार एवम पत्रकारिता, जयपूर, पोइंतर पब्लिशिंग.
14. कुलकर्णी प्रकाश, १९८९, माध्यम, पुणे, श्रीविद्या प्रकाशन.
15. पवार श्रीराम, २०१७, धुमाळी, पुणे, सकाळ प्रकाशन.
16. पवार श्रीराम, २०१८, जगाच्या अंगणात, पुणे, सकाळ प्रकाशन.
17. पवार श्रीराम, २०१८, राजपाठ, पुणे, सकाळ प्रकाशन.
18. पवार श्रीराम, २०१९, मोदीपर्व, पुणे, सकाळ प्रकाशन.
19. सरदेसाई राजदीप, २०१५, २०१४ देशाचा चेहरा बदलणारी निवडणूक, अक्षर, मुंबई.

Teaching Plan:

Unit No.	Unit Title	Teaching Methods	No. of Lectures
1	Introduction to Political Journalism	Chalk and Talk	10
2	Agencies of Political Journalism	Chalk and Talk, AV resources, Practical base activities	10
3	Methods of Political Journalism	Chalk and Talk, AV resources, Practical base activities	10

Evaluation Pattern: Continuous Assessment in form of practical sessions and projects –
Maximum Marks: 50

Method	Marks
(Field base activity, Report Submission, Report Presentation, seminar, viva voce, Active class participation and attendance etc.)	50

Date : 23/04/2024

Place: Ratnagiri



Chairperson and HoD

Syllabus for Bachelor of Political Science in for the year 2024-25		
Nomenclature of the Course	Political Journalism : II	
Class	SYBA	
Semester	III	
Course Code	24_UAVSCPOL401	
No. of Credits	2	
Nature	Practical	
Type	VSC	
Course Outcomes:		
CO1: The Learners will be able to critically discuss the Indian Political Process & Journalism and related with our Socio-Political life.		
CO2: Learners will be able to understand role of media in Political Awareness, creation of Public opinion		
CO3: Learners will be able to understand challenges before Political Journalism in Contemporary Age.		
Syllabus:		
Unit No.	Unit Title	Sub titles (Learning Points)
1	Indian Political Process & Journalism	1.1 Role of Social Media in Political Process 1.2 Political Parties and Social Media 1.3 Mediatisation of Politics and its impact
2	Media & Public Opinion	2.1 Definition and Meaning 2.2 Practices 2.3 Mediums
3	Challenges before Political Journalism	3.1 Paid News 3.2 Party Spirited News Papers & Commercialization 3.3 Media Saturation
References :		
1. Borhade Shekhar, 2019, <i>India & USA's Strategic Dilemma in a Fractured World Order</i> , Ahmednagar, Suvarnshilp Publications.		
2. Carey Jams W & Cates A., 2004, <i>Journalism</i> , West Port, London, Laibraries Unlimited.		
3. Hacker, K and Van Djik J, 2000, <i>Digital Democracy: Issues of Theory and Practice</i> , Thousand Oaks, Sage.		
4. Hague, B & Loader, B., 1999, <i>Digital Democracy, Discourse and Decision Making in the Information Age</i> , New York, Rutledge.		
5. Kamath M. V., 2002, <i>Professional Journalism</i> , New Delhi, Vikas Publishing House Pvt. Ltd.		
6. Sardesai Rajdeep, 2020, <i>How Modi Won India</i> , Noida, Harper Collins India.		
7. R. Ramkrishnan, 1994, <i>Press & Politics in an Indian State</i> , Hyderabad, Delta Publishing House.		
8. Reese, S.D., Gandy, O.H. Grant, A.E., 2001, <i>Framing Public Life – Perspectives on Media and Our Understanding of the Social World</i> , LEA, Mahwah.		
9. Roy Barun, 2001, <i>Beginners Guide to Journalism</i> , Mumbai, PustakMahal.		
10. Trent, J.S. &Friedenburg R. V., 1995, <i>Political Campaign Communication</i> , Westport, Praeger.		
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12. बोरटे योगेश, २०१९ सोशल मीडिया, धुळे, अथर्व पब्लिकेशन.
13. चतुर्वेदी एन. पी. जनसंचार एवम पत्रकारिता, जयपूर, पोइंतर पब्लिशिंग.
14. कुलकर्णी प्रकाश, १९८९, माध्यम, पुणे, श्रीविद्या प्रकाशन.
15. पवार श्रीराम, २०१७, धुमाळी, पुणे, सकाळ प्रकाशन.
16. पवार श्रीराम, २०१८, जगाच्या अंगणात, पुणे, सकाळ प्रकाशन.
17. पवार श्रीराम, २०१८, राजपाठ, पुणे, सकाळ प्रकाशन.
18. पवार श्रीराम, २०१९, मोदीपर्व, पुणे, सकाळ प्रकाशन.
19. सरदेसाई राजदीप, २०१५, २०१४ देशाचा चेहरा बदलणारी निवडणूक, अक्षर, मुंबई.

Teaching Plan:

Unit No.	Unit Title	Teaching Methods	No. of Lectures
1	Indian Political Process & Journalism	Chalk and Talk	10
2	Media & Public Opinion	Chalk and Talk, AV resources, Practical base activities	10
3	Challenges before Political Journalism	Chalk and Talk, AV resources, Practical base activities	10

Evaluation Pattern: Continuous Assessment in form of practical sessions and projects –
Maximum Marks: 50

Method	Marks
(Field base activity, Report Submission, Report Presentation, seminar, viva voce, Active class participation and attendance etc.)	50

Date : 23/04/2024

Place: Ratnagiri



Chairperson and HoD

**Ratnagiri Education Society's
Gogate Jogalekar College (Autonomous), Ratnagiri
Faculty of Arts
Field Project
Class – SYBA**

Name of the Course	Field Project in Political Science
Course Code	24_UAPOLFP
Class	SYBA
Semester	III
No of Credits	02
Nature	Practical
Type	FP
Highlight revision specific to employability/ entrepreneurship/ skill development	NA

Objectives -

- 1) The learner shall be able to apply basic data collection techniques in field.
- 2) The learner shall be able to analyse qualitative and quantitative data.
- 3) The learner shall be able to prepare a field report and their presentation.

General Guidelines for Field Project

- 1) Select field project related to any one major subject of SYBA.
- 2) Topic is related to current syllabus of the subject.
- 3) Finalise the title with the help of department or respective teachers.
- 4) Prepare a plan for field project.
- 5) Collect primary data using various data collection methods.
- 6) Collect secondary data using various data sources.
- 7) Tabulation and analyse data with the help of various statistical and other techniques.
- 8) Prepare and submit a report of field project before the last teaching day of semester.
- 9) Department should be maintain copies of field report as per the college exam guideline.
- 10) Only field visits and their reports will not consider as field project.
- 11) Internal and external exam mark sheet submitted to exam department according to notice of controller of examination.
- 12) Project can be prepare individual or group, but group size not more than 5 students. Ideally group size 10% of total student. (If students are 30, then size of group is 3 students maximum.)
- 13) Every student should submit 3 separate copies of field project.

14) Project internal assessment & semester end evaluation should be done by guide teacher.

15) Guide allocation should be done at department level.

16) Department should maintain regular records of field project according to following format –

Class -SYBA

Subject –

Name of the Course - Field Project in

Course Code -

Sr. No.	Roll No.	Exam Seat No.	Name of the Student	Topic Name With Date	Mid Sem. Review Date	Report Submission Date	Presentation /Viva/Exam Date
01							
			Student Signature→				
02							
			Student Signature→				
03							
			Student Signature→				
04							
			Student Signature→				
05							
			Student Signature→				

Evaluation Pattern (60% - 40%)

A. Internal Evaluation (40% - 20 Marks)

Method	Marks
Field project plan, Data collection	15
Active participation & attendance	05
Total	20

B. Semester End Evaluation (60% - 30 Marks)

Method	Marks
Final report submission	15
Presentation / viva / Exam	15
Total	30