

Ratnagiri Education Society's
R. P. Gogate College of Arts and Science and R. V. Jogalekar College of Commerce
(Autonomous), Ratnagiri

Attendance of BoS Meeting

Board of Studies in	Zoology		
Date	4 th April 2025		
Time	11.30 pm		
Venue	Department of Zoology		
Mode:	Hybrid		
Members:			
Sr. No.	Name	Present mode Online / Offline	Signature
1	Name: Dr. Madhura Deepak Mukadam Head of the Department (Chairman)	Offline	
2	Name: Dr. Vikrant Balkrishna Berde (VC nominee)	Online	-
3	Name: Dr. Archana Ashok Sharbidre (outside the parent university)	Online	-
4	Name: Dr. R V. Hippargi (outside the parent university)	Absent	-
5	Name: Mr. Onkar Patwardhan A representative from the industry/corporate sector/ any other organisation	Online	-
6	Name: Ms. Aarati Anil Damle Alumnus	Online	-
7	Name: Mr. Ambadas Ramchandra Rodge Department faculty member (1)	Offline	
8	Name: Mrs. Atika Waqar Rajwadkar Department faculty member (2)	Offline	
9	Name: Ms. Mohini Balasaheb Bamane Department faculty member (3)	Online	-
10	Name: Mrs. Kanchan Ashish Dhakade Department faculty member (4)	Absent	-

Minutes of BoS meeting

Agenda:	<ol style="list-style-type: none"> 1. To confirm the minutes of the meeting held on 28th November 2024. 2. To approve the revised course codes for the B.Sc. Zoology programme. 3. To approve the guidelines for the conduct of Community Engagement & Services (CEP) for second-year B.Sc. Zoology programme. 4. To approve the guidelines for the conduct of field projects for third-year B.Sc. Zoology programme. 5. To approve the guidelines for conduct of on-the-job training (OJT) for third-year B.Sc. Zoology programme. 6. Any other matter with the permission of the chairperson
Minutes:	Minutes for the BOS meeting in Zoology held on 4th April 2025 . Dr. Madhura Mukadam, Chairperson of the Board of Studies (BOS), welcomed everyone and commenced the meeting with the agenda.
Item 1	Confirmation of Minutes: The minutes of the previous Board of Studies meeting held on November 28, 2024, were read and confirmed unanimously by the members.
Item 2	Approval of Revised Course Codes for B.Sc. Zoology Programme: The revised course codes aligned with the autonomous structure were presented. The members appreciated the systematic format and approved the revised codes for implementation from the academic year 2025–26.
Item 3	Approval of Guidelines for Community Engagement & Services (CEP) – S.Y.B. Sc. Zoology: The draft guidelines for CEP were discussed in detail. The Board approved the document with minor suggestions for clarity in deliverables and evaluation rubrics. The department will incorporate the suggestions before circulation.
Item 4	Approval of Guidelines for Field Projects – T.Y.B.Sc. Zoology: The proposed structure and assessment methods for field projects were discussed. Members emphasized field-based data collection and report-writing skills. The guidelines were approved with the suggestion to include an oral presentation component in the evaluation.
Item 5	Approval of Guidelines for On-the-Job Training (OJT) – T.Y.B.Sc. Zoology: The Board appreciated the effort to integrate practical exposure into the curriculum. The guidelines for OJT were approved with a recommendation to establish an MoU with partner institutions/organizations for smooth implementation.
Item 6	Any Other Matters with the Permission of the Chair: A brief discussion was held regarding potential interdisciplinary courses under autonomy.

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	The external expert suggested exploring more industry-linked short-term courses for skill enhancement.
	Conclusion: With all agenda items duly addressed and approved, the meeting concluded at 12.20 p.m.
	Chairperson's Remarks: Dr. Madhura Mukadam thanked all members for their active participation and cooperation in making the meeting successful.
	Next Meeting: The date and agenda for the next meeting will be communicated in due course.
Signature of Chairperson	 Dr. Madhura Mukadam

Dr. MADHURA MUKADAM
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