

R.E.Society's

**R.P.GOGATE COLLEGE OF ARTS & SCIENCE AND
R.V.JOGALEKAR COLLEGE OF COMMERCE, RATNAGIRI (AUTONOMOUS)**

Ratnagiri-415 612 (Maharashtra-India)

Prin.Dr. Makarand Raghunath Sakhalkar

M.Com., SET., LLB., ACMA., Ph.D.

NAAC Re-accredited - A Grade *Best College Award University of Mumbai*UGC's College with Potential for Excellence



Date-06/04/2025

Notice of the meeting of Board of Studies in Business Economics

Reference:

- 1) Government of India Gazette No. CG-DL-E-05042023-244940 dated April 03, 2023
- 2) University Grant Commission Letter No. F-2 -10 /2023 (AC-Policy) dated 31st May 2023

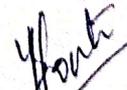
Dear Madam/ Sir,

The meeting of the Board of Studies in Business Economics under autonomy in hybrid mode is scheduled on Friday 11th April 2025 at 11.00am in Commerce Laboratory R. P. Gogate College of Arts and Science and R. V. Jogalekar College of Commerce (Autonomous), Ratnagiri.

The agenda for the meeting is as follows-

1. To confirm the minutes of last meeting held on 26th November 2024.
2. To approve the guidelines for conduct of Field Project for B.Com.
3. To approve the guidelines for conduct of Community Engagement Programme (CEP) for B.Com.
4. To approve the guidelines for conduct of On the Job Training (OJT) for B.Com.
5. To approve revised course code for all courses for B.Com; B.M.S., B.Com.(A&F) and B.Sc.
6. Any other matter with the permission of the chairperson

Please make it convenient to attend the meeting. Link of the Goggle Meet will be shared in advanced.


Prof. Dr. Yasmeen K. Aowte
(BoS Chairperson)

Members of the meeting:

R.E.Society's

**R.P.GOGATE COLLEGE OF ARTS & SCIENCE AND
R.V.JOGALEKAR COLLEGE OF COMMERCE, RATNAGIRI (AUTONOMOUS)**

Ratnagiri-415 612 (Maharashtra-India)

Prin.Dr. Makarand Raghunath Sakhalkar

M.Com., SET., LLB., ACMA., Ph.D.

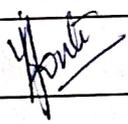
NAAC Re-accredited - A Grade *Best College Award University of Mumbai*UGC's College with Potential for Excellence



1. Dr. Yasmeen Khalid Aowte (Chairperson)
2. Dr. Atul Hansraj Salunke (V.C. Nominee & Subject expert)
3. Dr. Renji George Amballoor (Subject expert from outside the parent university)
4. Dr. Aftab Alam (Subject expert from outside the parent university)
5. Shri. Gaurav Shivprasad Mahajani (Representative from industry)
6. Shri. Pratik Santosh Purohit (Alumnus)
7. Shri. Prasad S. Apte (An expert for special courses)
8. Shri. Mangesh Shridhar Bhosale
9. Shri. Swapnil Yashwant Joshi

Ratnagiri Education Society's
R. P. Gogate College of Arts and Science and R. V. Jogalekar College of Commerce
(Autonomous), Ratnagiri

Attendance of BoS Meeting

Board of Studies in	Business Economics		
Date	11/04/2025		
Time	11.00 am		
Venue	Commerce Lab Gogate Jogalekar College (Autonomous) Ratnagiri		
Mode:	Hybrid		
Members:			
Sr. No.	Name	Present mode Online / Offline	Signature
1	Name: Prof. Dr. Yasmeen Khalid Aowte Head of the Department (Chairman)	offline	
2	Name: Dr. Atul Hansraj Salunke (VC nominee)	online	
3	Name: Dr. Renji George Amballoor (outside the parent university)	online	
4	Name: Dr. Aftab Alam (outside the parent university)	online	
5	Name: Shri .Gaurav Shivprasad Mahajani Representative from industry/corporate sector/ any other organisation	online	
6	Name: Pratik Santosh Purohit Alumnus	online	
7	Name: Mangesh Shridhar Bhosale Department faculty member	offline	
8	Name: Mr. Swapnil Yashwant Joshi Department faculty member	offline	
9	Name: Prasad S. Apte expert for special courses	online	

Ratnagiri Education Society's
R. P. Gogate College of Arts and Science and R. V. Jogalekar College of Commerce
(Autonomous), Ratnagiri

Minutes of BoS Meeting

Agenda:	<ol style="list-style-type: none"> 1. To confirm the minutes of last meeting held on 26th November 2024. 2. To approve the guidelines for conduct of Field Project for B.Com. 3. To approve the guidelines for conduct of Community Engagement Programme (CEP) for B.Com. 4. To approve the guidelines for conduct of On the Job Training (OJT) for B.Com. 5. To approve revised course code for all courses for B.Com; B.M.S., B.Com.(A&F) and B.Sc. 6. Any other matter with the permission of the chairperson
Minutes:	<p>Minutes and agenda of the Board of Studies meeting for Business Economics held on 11th of April 2025 at 11:00 a.m. in Commerce Lab in Hybrid Mode</p> <p>The meeting started with welcoming the members of Board of Studies, the meeting was followed by discussing the following-</p>
Agenda 1	To confirm the minutes of last meeting held on 26th November 2024.
	<p>The Minutes were placed before the board and were accepted.</p> <p style="text-align: center;">Proposed by Seconded by Mr. S.Y. Joshi Mr. Pratik Purohit</p>
Agenda 2	To approve the guidelines for conduct of Field Project for B.Com.
Resolution	<p>Based on the information circulated by the college, it is understood that all three (Field Project (FP) Community Engagement Programme (CEP) & On- Job Training (OJT)) require the preparation of a report. When reports are involved, the following should be incorporated:</p> <p>Each report must undergo a plagiarism check or a similar assessment. The college can determine the acceptable similarity quotient, which I recommend setting at 10 to 15%. Each project should include a copy of the plagiarism report. Many reputable institutions in India have already implemented this practice. The college can utilise either Turnitin or Drillbit.</p> <p>The activities for the field project should not be limited to the 81 topics identified. This list should serve only as a tentative guide, to be included in the guidelines. Necessary corrections must be made to item No. 1 under the assessment pattern. The phrase "Learners should perform activities from the list given below" should be revised. Similar adjustments are necessary for the community engagement programme guidelines.</p> <p style="text-align: center;">Proposed by Seconded by Dr. Renji George Mr. Pratik Purohit</p>
Agenda 3	To approve the guidelines for conduct of Community Engagement Programme (CEP) for B.Com.
Resolution	Numerous freely available LLM models such as ChatGPT, Deep Seek, Claude, and Gemini exist. Students are likely to use these AI tools to generate their reports, even when the topic is unique. Therefore, the institution should decide on

Ratnagiri Education Society's
R. P. Gogate College of Arts and Science and R. V. Jogalekar College of Commerce
(Autonomous), Ratnagiri

	<p>the use of these tools. Experiences from various institutions in India and abroad indicate that imposing a complete ban on AI tools is counterproductive. The institution should establish a policy regarding the use of AI tools and prepare guidelines for report creation accordingly</p> <p style="text-align: center;">Proposed by Dr. Renji George</p> <p style="text-align: right;">Seconded by Dr. Aftab Alam</p>
Agenda 4	To approve the guidelines for conduct of On the Job Training (OJT) for B.Com.
Resolution	<p>All reports should be prepared using LaTeX, a typesetting tool. LaTeX template from Overleaf. All Q1 publications require papers to be written in LaTeX. Your institution can have the option to create your report template in LaTeX or modify the existing one. Familiarity with LaTeX will make the academic preparation more future-ready</p> <p style="text-align: center;">Proposed by Mr. Prasad Apte</p> <p style="text-align: right;">Seconded by Mr. Gaurav Mahajani</p>
Agenda 5	To approve revised course code for all courses for B.Com; B.M.S., B.Com.(A&F) and B.Sc.
	<p>The revised course codes were put before the board and the members approved it</p> <p style="text-align: center;">Proposed by Mr. M.S. Bhosale</p> <p style="text-align: right;">Seconded by Dr Atul Salunke</p>
Agenda 6	Any other matter with the permission of the chairperson
Resolution	<p>There were no other issues to be discussed.</p> <p style="text-align: center;">Proposed by Dr Aftab Alam</p> <p style="text-align: right;">Seconded by Dr Renji George</p>
	The meeting ended with Vote of Thanks by the Chairperson


 Signature
 Prof. Dr. Yasmeen K. Aowte
 (Chairperson BoS)