

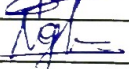






R. E. Society's
R. P. GOGATE COLLEGE OF ARTS & SCIENCE AND
R. V. JOGALEKAR COLLEGE OF COMMERCE, RATNAGIRI.
(AUTONOMOUS)

Meeting of BoS in Bachelor of Business Administration (BBA)

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| Date | 16 th Dec 2025 |
| Time | 03:00 P.M |
| Venue | Commerce Laboratory, at R. P. Gogate College of Arts and Science and R. V. Jogalekar College of Commerce (Autonomous), Ratnagiri. |
| Mode | Hybrid |

Attendance

| Sr. No. | Name of Member | Type of Member | Present Mode | Signature |
|----------------|--------------------------------|------------------------------------|---------------------|---|
| 1 | Mr. Swapnil Y. Joshi | Head of the Department (Chairman). | Offline |  |
| 2 | Mr. Chetan Prabhakar Khandekar | Subject expert (VC nominee) | Online | |
| 3 | Dr. Sarita Pravin Usgaonkar | Subject expert | Online | |
| 4 | Dr. Sushumna Ajit Kane | Subject expert | Online | |
| 5 | Ms. Mridula Desai | Representative from the industry | Online | |
| 6 | Mr. Darshan Salvi | Representative from the industry | Online | |
| 7 | Mr. Omkar Bhagwat | Representative from the industry | Online | |
| 8 | Mr. Neel Jain | Member | Online | |
| 9 | Dr. Yasmeen K. Aowte | Member | Online | |
| 10 | Mrs. Ashwini Madhav Deosthali | Member | Offline |  |
| 11 | Ms. Pravina P. Pilankar | Member | Offline |  |
| 12 | Ms. Mamata M. Ghadashi | Member | Offline |  |
| 13 | Mrs. Harshada S. Patwardhan | Member | Online | |
| 14 | Mr. Pratik Ravindra Shitut | Member | Online | |
| 15 | Mrs. Anuja A. Gharpure | Member | Online | |
| 16 | Dr. Rupesh G. Sawantdesai | Member | Offline |  |
| 17 | Mr. Vaibhav Kanitkar | Member | Online | |
| 18 | Mrs. Neeta Khamkar | Member | Offline |  |
| 19 | Mr. Mangesh Bhosale | Member | Offline |  |
| 20 | Mr. Anuj Devasthali | Member | Online | |

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**Minutes of the Meeting of BoS in Bachelor of Business Administration
(BBA) April 2025**

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| Agenda: | <ol style="list-style-type: none"> 1. To discuss and approve the minutes of the last meeting of the Board of Studies in Business Administration held on 23rd April 2025. 2. To discuss about invited board of studies members. 3. To discuss and approve the Course Structure for TYBBA Programme. 4. To discuss and approve the curriculum for Semesters V & VI for TYBBA Programme. 5. To discuss and approve the guidelines of conduct of Field Project (FP) for Semester V for BBA Programme. 6. To discuss and approve the guidelines of conduct of On-the-Job Training (OJT) for Semester VI for BBA Programme. 7. To discuss and approve the teaching plan for TYBBA Programme 8. To discuss and approve the Course Structure for SYMBA Programme. 9. To discuss and approve the curriculum for semesters III & IV for SYMBA Programme. 10. To discuss and approve the guidelines of conduct of On-the-Job Training (OJT) for Semester III for MBA Programme. 11. To discuss and approve the guidelines of conduct of Research Project (RP) for Semester IV for MBA Programme. 12. To discuss and approve the teaching plan for SYMBA Programme 13. To discuss and approve the Lateral Entry Process as Approved by AICTE and DTE. 14. Introduction of Non-Credit Mandatory Course on Disaster Management and Preparedness from January 2026 Session in all AICTE approved Institutions for UG Level. 15. Any other subject with the permission of the chairperson. |
| Minutes: | <p>Agenda and Minutes of the Board of Studies Meeting for Bachelor of Business Administration (BBA) held on</p> <p>The meeting was started by welcoming the VC Nominee, Outside Experts, Experts from Industry, Aluminee, Members and Principal of Gogate Jogalekar College (Autonomous) Ratnagiri. The HoD Dr. Swapnil Yashwant Joshi Chaired the</p> |

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| | <p>meeting. The following business was conducted in the meeting as per the agenda.</p> |
| Agenda 1. | <p>To discuss and approve the minutes of the last meeting of the Board of Studies in Business Administration held on 26th Wednesday 23rd April 2025 at 03:00 P.M. The agenda was proposed by Ms. M. M. Ghadshi and seconded by Mr. Chetan Prabhakar Khandekar. The minutes of the last meeting of the Board of Studies was approved without any change.</p> |
| Agenda 2. | <p>To discuss about invited board of studies members. The agenda was proposed by Dr. Swapnil Yashwant Joshi and seconded by Dr. Sushumna Ajit Kane. As per discussion The invited member has received approval for permanent membership status.</p> |
| Agenda 3. | <p>To discuss and approve the Course Structure for TYBBA Programme. The agenda was proposed by Dr. Swapnil Yashwant Joshi and seconded by Mr. Neel Jain. The Course Structure for TYBBA Programme was approved without any change by all the members.</p> |
| Agenda 4. | <p>To discuss and approve the curriculum for Semesters V & VI for TYBBA Programme. The agenda was proposed by Dr. Swapnil Yashwant Joshi and seconded by Mr. Chetan Prabhakar Khandekar. The curriculum was thoroughly discussed and explained. The Curriculum was appreciated and approved by all the members.</p> |
| Agenda 5. | <p>To discuss and approve the guidelines of conduct of Field Project (FP) for Semester V for BBA Programme. The agenda was proposed by Dr. Ashwini Madhav Deosthali and seconded by Dr. Sarita Pravin Usgaonkar. The guidelines of conduct of Field Project (FP) was approved without any change by all the members.</p> |
| Agenda 6. | <p>To discuss and approve the guidelines of conduct of On-the-Job Training (OJT) for Semester VI for BBA Programme. The agenda was proposed by Ms. Pravina P. Pilankar and seconded by Ms. Mridula Desai. The guidelines of conduct of On-the-Job Training (OJT) was approved without any change by all the members.</p> |
| Agenda 7. | <p>To discuss and approve the teaching plan for TYBBA Programme. The agenda was proposed by Ms. Pravina P. Pilankar and seconded by Dr. Sushumna Ajit Kane. The Teaching Plan was approved without any change by all the members.</p> |
| Agenda 8. | <p>To discuss and approve the Course Structure for SYMBA Programme. The agenda was proposed by Dr. Swapnil Yashwant Joshi and seconded by Mr. Omkar Bhagwat. The Course Structure for SYMBA Programme was approved without any change by all the members.</p> |

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| Agenda 9. | <p>To discuss and approve the curriculum for semesters III & IV for SYMBA Programme.</p> <p>Dr. Sarita Pravin Usgaonkar suggested a change to reduce syllabus of Professional ethics with 2 credits which offered for SYMBA Sem III.</p> <p>Mr. Darshan Salvi suggested to inculcate concept of Advance technology and use of artificial intelligence in marketing with name MARKTEC in the subject of Digital and Social Media Marketing.</p> <p>The agenda was proposed by Dr. Swapnil Yashwant Joshi and seconded by Dr. Sarita Pravin Usgaonkar.</p> <p>The Curriculum was appreciated and approved by all the members.</p> |
| Agenda 10. | <p>To discuss and approve the guidelines of conduct of On-the-Job Training (OJT) for Semester III for MBA Programme</p> <p>The agenda was proposed by Ms. Pravina P. Pilankar and seconded by Mr. Darshan Salvi.</p> <p>The guidelines of conduct of On-the-Job Training (OJT) was approved without any change by all the members.</p> |
| Agenda 11. | <p>To discuss and approve the guidelines of conduct of Research Project (RP) for Semester IV for MBA Programme</p> <p>The agenda was proposed by Ms. Mamata M. Ghadashi and seconded by Mr. Omkar Bhagwat.</p> <p>The guidelines of conduct of Research Project (RP) was approved without any change by all the members.</p> |
| Agenda 12 | <p>To discuss and approve the teaching plan for SYMBA Programme</p> <p>The agenda was proposed by Ms. Pravina P. Pilankar and seconded by Dr. Sushumna Ajit Kane.</p> <p>The Teaching Plan was approved without any change by all the members</p> |
| Agenda 13 | <p>To discuss and approve the Lateral Entry Process as Approved by AICTE and DTE.</p> <p>The agenda was proposed by Dr. Swapnil Yashwant Joshi and seconded by Mr. Neel Jain.</p> <p>The guidelines of conduct of Lateral Entry Process was approved without any change by all the members.</p> |
| Agenda 14 | <p>Introduction of Non-Credit Mandatory Course on Disaster Management and Preparedness from January 2026 Session in all AICTE approved Institutions for UG Level.</p> <p>The agenda was proposed by Dr. Ashwini Madhav Deosthali and seconded by Mr. Omkar Bhagwat</p> <p>The Course was approved without any change by all the members.</p> |
| Agenda 15 | <p>Any other subject with the permission of the chairperson.</p> <p>Dr. Swapnil Yashwant Joshi was proposed the list of Panel of External Examiners for Project Work for BBA and MBA Programmes.</p> <p>The agenda was proposed by Ms. Pravina P. Pilankar and seconded by Mr. Chetan Prabhakar Khandekar.</p> <p>The proposal was approved without any change by all the members.</p> |

Dr. Swapnil Yashwant Joshi presided over the meeting as Chairperson and proposed the vote of thanks to the VC Nominee, Outside Experts, Experts from Industry, Aluminee, Members and Principal of Gogate Jogalekar College (Autonomous) Ratnagiri. The meeting ended with vote of thanks.

Date: 16/12/2025

Place: Ratnagiri



Signature